

SECTION 3: Bid Submission Form & Required Documents

RFP 19-024: Environmental Services

Opening: 10:30 AM, Thursday, June 11, 2020

Your submission must include this form and all required documents. Failure to submit them may be cause for disqualification for being non-responsive pursuant to N.J.S.A. 18A:18A-2(y).

Please check as enclosed, in addition to this page:

1. ☐ Bid Proposal/Pricing
2. ☒ Deviation Form
3. ☒ Vendor Questionnaire / Certification
4. ☒ Acknowledgement of Addenda
5. ☒ Affirmative Action Questionnaire or Certificate of Employee Information Report
6. ☒ Non-Collusion Affidavit – Notary required
7. ☒ Bidder Comment Form – Optional
8. ☒ Chapter 271 Political Contribution Disclosure Form
9. ☒ Statement of Ownership
10. ☒ Business Registration Certificate
11. ☒ Disclosure of Investment Activities in Iran
12. ☐ Bid Guarantee (Bid Bond, Cashier's Check, or Certified Check)
13. ☐ Guarantee Certificate: Certificate/Consent of Surety
14. ☒ Insurance Certificate
15. NR Public Works Contractor Registration*
16. NR Transportation Questionnaire

NR=Not Required

* Public Works Contractor Registration, Business Registration Certificate & DPMC also required from Subcontractor, if employing.

Company KARL + ASSOCIATES INC.
Address 20 LAUCK Road Mahan Pa 19540
Phone 610 856 7700 Fax 610 856 5040
Emergency Phone 610 698 3308
Fed Tax ID 232 525 513
Years in Business 31 Number of Employees 19
Name Edmund KARL
Title Director
Direct Phone 610 698 3308
Email EKARL@KARLCAV.COM
Signature [Signature] Date 6/7/20

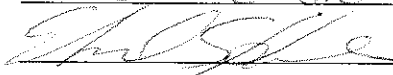
Bid Pricing / Proposal

RFP 19-024: Environmental Services

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Please enter your rates after this page.

The undersigned declare that we/they examined the specifications and other contract documents, as well as the premises and all law, ordinances and regulations governing the work, and that we/they propose to provide all goods and to perform all work described in the specifications.

Company KARL + ASSOCIATES INC.
Name Edmund KARL
Title Director
Signature  Date 6/4/20



20 Lauck Road
Mohnton, PA 19540
Tel: (800) 527-5581
Fax: (610) 856-5040
Web: www.karlenv.com

Anthony LoFranco
School Business/Board Secretary
Morris School District Board of Education
31 Hazel Street
Morristown, New Jersey 07960

**Re: Proposal for: Environmental Services RFP19-024.
Karl Environmental Group**

Dear Mr. Lofranco:

Karl Environmental Group is pleased to provide this proposal to the Morris School District, Board of Education for environmental services at the above-referenced site ("Site").

Karl Environmental Group has been providing environmental services to School Districts in the tri-state region for the past 31 years. We are a fully licensed and insured organization to which safety and regulatory compliance is paramount, this has resulted in Karl Environmental Group performing only best practices on all of our projects.

1.0 BACKGROUND:

- All schools, K -12, public, private, and parochial, in the country are required to conform to the rules of the Asbestos Hazard Emergency Response Act (A.H.E.R.A.) Furthermore the State of New Jersey has its own set of environmental requirements for Schools K-12, public and private which include the following:
- NJ-PEOSH Hazard Communications Standard (HCS) Right To Know Training (N.J.A.C. 12-100 – 7), that require all employees who are exposed or potentially exposed to hazardous substances in the workplace achieve proper training.
- Right To Know Labeling and Surveys, that necessitate an onsite survey of all chemicals and product inventory on the NJ Hazardous Substance List. Incorporated in the survey is a Central File review which is conducted at each LEA building.
- Air Quality Management Services must be performed in order to maintain compliance with the PEOSH Indoor Air Quality Standard (N. J. A. C. 12:00 – 13). This encompasses a written Indoor Air Quality Program as well as Air Quality Building Inspections. Mandated mold-related remediation includes dealing with wet materials within 48 hours after discovery of its presence. Additionally, Volatile Organic Compound (VOC) testing is required as conditions warrant.

2.0 SCOPE OF SERVICES:

AHERA:

The Karl Environmental Group will be responsible for performing the AHERA Six Month Inspection in each School Building owned or leased by the School District via an accredited inspector who will review the conditions of all known or assumed asbestos containing material (ACM) listed in the management plans to determine if any non-friable material has become friable since the last inspection. Additionally, friable asbestos containing material will also be reassessed. Computerized reports will be issued for incorporation into the districts management plans.

Upon completion of the inspection, our certified management planners will review the inspection reports and assign appropriate response actions to enable proper management of damaged ACM. Newly identified material will be incorporated into the management plans in a compatible format. Our inspection forms will list all assumed or previously tested asbestos material within the building by location. The condition of the material will be identified as well as the amount of any damage. The damage will be classified as severe or moderate and the response action assigned will be listed on the form. Response actions are reviewed with clients to determine the most feasible way of managing the asbestos. The typical response actions are: repair as soon as possible, encapsulate with lag cloth, or remove and replace. During the inspection, suspect material if identified is added to the management plan. The client has the option of sampling and analyzing the recently discovered suspect material.

RIGHT TO KNOW SURVEYS:

All schools, K -12, in New Jersey are required to conform to the annual NJDOH survey update for new products added since 2014/2015. The following services will be provided within the Hackensack School District for all products on the New Jersey Hazardous Substance List, to help ensure compliance with the RTK law.

The project cost is based on the current Right to Know regulations.

- On site inventory of all chemicals and products on the NJ Hazardous Substance List
- Labeling of materials not previously labeled with the top five ingredients
- Central file review
- MSDS analysis / including requesting of new MSDS sheets
- Preparation of the RTK survey utilizing authorized 2015 Right To Know updated survey forms
- Electronic filing of all surveys to the NJDOH web site

Please note: We will only be responsible for areas that are unlocked and accessible. The labeling of pipes, boilers etc. is not included as part of our RTK proposal.

2.0 SCOPE OF SERVICES CONTINUED:

PEOSH HCS (RTK) TRAINING:

Every employee who works with or has the potential for exposure to hazardous chemicals under normal conditions of use or in foreseeable emergencies must receive initial and refresher training on the safe use of those hazardous chemicals. Initial training is required for new employees that meet the above criteria upon hiring. Refresher training, an abbreviated version of the initial training is required every two years.

Training in accordance with the NJ PEOSH Hazard Communication Standard (HCS) will be provided for employees exposed or potentially exposed to the hazardous chemicals identified in the New Jersey Hazardous Substance List. The PEOSH HCS training will substitute for RTK training. You do not have to provide a separate RTK training program. All Karl & Associates training will be provided by technically qualified persons as required by PEOSH.

AIR QUALITY MANAGEMENT SERVICES:

Air Quality Management Services in conjunction with the new PEOSH Indoor Air Quality Standard (N.J. A. C. 12:00 -13) (2007).Karl will review an update the written air quality programs and perform air quality re-inspections. Karl will perform the air quality services in conjunction with the AHERA six month inspections.

ASBESTOS TWO HOUR TRAINING

The Asbestos Two Hour Training course complies with the OSHA General Industry Standard (29CFR1910.1001) which was adopted by NJ PEOSH that is required on an annual basis. The program meets or exceeds all the requirements for custodial and Industry Standard (29CFR1910.1001) which was adopted by NJ PEOSH that is required on an annual basis. The program meets or exceeds all the requirements for custodial and maintenance staff that may encounter asbestos material throughout the School District.

MOLD, CHEMICAL & BIOLOGICAL TESTING

New Jersey's public sector indoor air quality (IAQ) standard [NJAC 12:100-13.1 (2007)] requires employers have a trained "designated person" responsible for prevention and problem-solving. Mandated mold-related remediation includes dealing with wet materials within 48 hours after discovery of its presence. Additionally, Volatile Organic Compound (VOC) testing is required as conditions warrant.

LEAD IN WATER TESTING

In 2016 New Jersey introduced state regulations regarding lead in water at public and charter schools, requiring schools to test their water for lead. Drinking water outlets in every school building must be tested to ensure levels do not exceed the action level.

3.0 FEE ESTIMATE:

AHERA:

Cost for performing one District wide AHERA Six Month Surveillance: **\$ 2,140.00**

The inspections will be scheduled for a mutually convenient time upon receipt of your purchase order or authorization to begin. The field work will take approximately three – four days to complete.

The Asbestos Two Hour Training course complies with the OSHA General Industry Standard (29CFR1910.1001) which was adopted by NJ PEOSH that is required on an annual basis.

NJDOH AHERA Training for Buildings & Grounds, Custodial Staff **\$ 450.00**

*** Class size shall not exceed 40 employees****

Environmental Protection Agency (EPA), AHERA Building Inspector **\$ 60.00 Hour**

Environmental Protection Agency (EPA) AHERA Management Planner **\$ 80.00 Hour**

RIGHT TO KNOW SURVEYS:

On site inventory of all chemicals and products on the NJ Hazardous Substance List

- Labeling of 2020 newly purchased materials with the top five ingredients
- Central file review
- MSDS analysis / including requesting of new MSDS sheets
- Preparation of the RTK survey utilizing authorized Right To Know updated survey forms
- Electronic filing of all surveys to the NJDOH web site

Cost for performing the RIGHT TO KNOW 2020 Updated Survey **\$ 3,364.00**

RIGHT TO KNOW TRAININGS:

- Initial HCS training session for up to thirty (30), new employees **\$ 610.00**
Training cost including materials
- HCS refresher training for up to thirty (30), previously trained employees **\$ 475.00**
Training cost including materials

AIR QUALITY MANAGENT SERVICES:

Air Quality Building Inspections, price per school **\$ 100.00**

MOLD, CHEMICAL & BIOLOGICAL TESTING

Mold air surface sampling,

VOC sampling

Dependent on Sample / Analysis

LEAD IN DRINKING WATER TESTING

Updating sampling plans
Sampling water sources

Dependent on number of outlets

4.0 CLIENT RESPONSIBILITIES & LIMITATIONS

The proposed fee estimate and schedule in this proposal are subject to the following client responsibilities and limitations:

Asbestos:

- All areas must be open at the time of the Inspection
- If areas are not open a school official with access must escort Inspectors
- All AHERA Management plans must be available to Karl Inspectors
- One 8 foot ladder must be available for each building
- One bathroom must be available for the Inspectors use

Right to Know Survey:

- All areas must be open at the time of the Inspection
- If areas are not open a school official with access must escort Inspectors
- Each Schools Central File must be available to Karl Inspectors
- One bathroom must be available for the Inspectors use

Please note: We will only be responsible for areas that are unlocked and accessible. The labeling of pipes, boilers etc. is not included as part of our RTK proposal.

Right to Know Training:

- Training classes are limited to 30 school officials as per requirements
- Training classes must be scheduled at least one week in advance

Air Quality Management Services:

- Only refers to N.J.A.C. 12:00 -13 PEOSH Indoor Air Quality Standard
- Does not include a new written Air Quality program

PEOSH Hazard Communication Program:

- No new plan is included in this proposal
- Assumes PEOSH HCS, N.J.A.C. 12:00-7 standard is written and up to date

Meetings & Conferences:

- Client must provide twenty-four (24), hour notice for general meetings
 - Client must provide four (4), hour notice for emergency meetings
- **Morris I District location ****

Karl & Associates Inc. are also 10/30-hour OSHA approved General Industry & Construction Trainers. Karl is also an EPA approved Lead based paint Renovation, & Repair Trainers

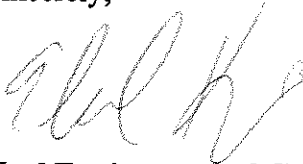
5.0 AUTHORIZATION

The Karl Environmental Group Inc. looks forward to the opportunity of providing Environmental Consulting Services to the Cherry Hill Board of Education and appreciates your trust in our organization as it relates to environmental services. In conclusion, should the need arise; our organization would be happy to provide you with additional proposals for environmental services.

All work will be completed in accordance with the provisions of the Karl Environmental Group Standard Terms and Conditions which are attached and made part of this proposal. You may indicate your acceptance of this proposal and authorize Karl Environmental Group to proceed by signing and returning a Cherry Hill Board of Education Purchase Order to the undersigned.

We appreciate the opportunity to provide a proposal for this project. Should you have any questions or require further information, please contact the undersigned or call Karl Environmental Group at 1-800-527-5581.

Sincerely,



Karl Environmental Group

Ed Karl
Director
Ekarl@karlenv.com
(Tel) 610-856-7700
(Fax) 610-856-5040

References:

Orange Township School District
411 Lincoln Avenue
Orange N. J. 070550
Adekunle James
Business Administrator
(973) 677-4000

Phase One & Two
AHERA
Right to Know
Mold Sampling
Indoor Air Testing
PEOSHA Training

Hamilton Township BOE
90 Park Avenue
Hamilton, New Jersey 08619
John Miranda
Director of Building & Grounds
(609) 508-6955

Indoor Air Sampling
Lead in Water Testing
Mold Sampling
Right To Know
Legionella Sampling
PEOSHA Training & Confined Space
Acid Tank Recharge

Plainfield Board of Education
920 Park Avenue
Plainfield, N. J. 07060
Sean Sutton
Director of Buildings & Grounds
(908) 731-4356

COVID -19 Testing
AHERA
Indoor Air Testing
VOC Sampling
Project Oversight

Summit Public Schools
14 Beekmen Terrace
Summit, New Jersey 07901
Louis Pepe
Business Administrator
(908) 918-2100

AHERA
Phase One & Two
Indoor Air Testing
Right To Know
Lead in Water
Training & Project Oversight

Lodi School District
8 Hunter Street
Lodi, New Jersey 07644
Anthony Luna
Director Buildings & Grounds
(973) 778-4620

Right To Know
Chemical Inventory & Disposal
AHERA
Indoor Air Testing
PEOSHA Training

Montclair School District
22 Valley Road
Montclair, New Jersey 07042
John Eschmann
Director of Buildings & Grounds
(973) 509-4044

Right To Know
Indoor Air Testing
PEOSHA Training
Hazard Communication Services
Mold Inspection Services
Trainings

Deviation Form

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In the event that the undersigned Bidder intends to deviate from the specifications by submitting alternates, those alternates must be listed below with complete detailed descriptions and samples submitted with the bid. *When applicable, include the line number for each item.*

If no deviations are submitted, the bidder assures the buyer of full compliance with the specifications and conditions.

If deviations are found and not listed, the bidder will be disqualified.

___ DEVIATIONS: List below, referencing the item line number(s)

☒ NO DEVIATIONS

DEVIATIONS

Line # Item Name: Description of Exception

Company KARL + ASSOCIATES
Name Edmond KARL
Title Director
Signature Shel S/Kel Date 6/04/2020

Vendor Questionnaire/Certification

RFP 19-024: Environmental Services

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References – Work previously done for New Jersey districts with high schools

District	City	Amt of Contract	Dates of Service	Contact Person/Title	Phone
1. Hamilton Twp	Hamilton	100,000	ANNUAL	John Miranda	609-508-6955
2. Montclair	Montclair	VARIES	ANNUAL	John Eschmann	973-509-4000
3. Plainfield	Plainfield	VARIES	ANNUAL	Sean Sweeney	908-731-4200

Vendor Certification

Direct/Indirect Interests

I declare and certify that no member of the Morris School District Board of Education – nor any officer or employee or person whose salary is payable in whole or in part by said Board of Education or their immediate family members – is directly or indirectly interested in this bid or in the supplies, materials, equipment, work or services to which it relates, or in any portion of profits thereof. If a situation so exists where a Board member, employee, officer of the board has an interest in the bid, etc., then please attach a letter of explanation to this document, duly signed by the president of the firm or company.

Gifts; Gratuities; Compensation

I declare and certify that no person from my firm, business, corporation, association or partnership offered or paid any fee, commission or compensation, or offered any gift, gratuity or other thing of value to any school official, board member or employee of the Morris School District Board of Education.

Vendor Certifications

I declare and certify that I fully understand N.J.A.C. 6A:23A-6.3(a1-4) concerning vendor contributions to school board members.

I certify that I am not an official or employee of the Morris School District Board of Education.

I further certify that I understand that it is a crime in the second degree in New Jersey to knowingly make a material representation that is false in connection with the negotiation, award or performance of a government contract.

Company KARL & ASSOCIATES INC.
Name Edmund KARL
Title Director
Signature [Signature] Date 6/5/20

Acknowledgement of Addenda

RFP 19-024: Environmental Services

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The bidder acknowledges receipt of the hereinafter enumerated Addenda which have been issued during period of bidding and agrees that said Addenda shall become a part of this contract. The bidder shall list below the numbers and issuing dates of the Addenda.

☒ No Addenda Received

ADDENDA NO.

ISSUING DATES

_____	_____
_____	_____
_____	_____
_____	_____

Company

KARL + ASSOCIATES INC

Name

EDMUND S KARL

Title

Director

Signature

ESK

Date

6/4/20

Affirmative Action Questionnaire

RFP 19-024: Environmental Services

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This form is to be completed and returned with the bid. However, the Board will accept in lieu of this Questionnaire, Affirmative Action Evidence Employee Information Report inserted after this page.

1. Our company has a federal Affirmative Action Plan approval. ☐ Yes ☒ No

If yes, please attach a copy of the plan to this questionnaire.

2. Our company has a N.J. State Certificate of Employee Information Report ☒ Yes ☐ No

If yes, please attach a copy of the certificate to this questionnaire.

3. If you answered "NO" to both questions No. 1 and 2, you must apply for an Affirmative Action Employee Information Report – Form AA302.

Please visit the New Jersey Department of Treasury website for the Division of Public Contracts Equal Employment Opportunity Compliance:

www.state.nj.us/treasury/contract/compliance/

- Click on "Employee Information Report"
- Complete and submit the form with the appropriate payment to:

Department of Treasury
Division of Public Contracts/EEO Compliance
P.O. Box 209
Trenton, NJ 08625-0002

All fees for this application are to be paid directly to the State of New Jersey. A copy shall be submitted to the Board of Education within seven (7) days of the notice of the intent to award the contract or the signing of the contract.

I certify that the above information is correct to the best of my knowledge.

Company KARL + ASSOCIATES INC.
Name: Edmund S KARL
Title: Director
Signature Edmund S Karl Date 6/14/20

Certification 8744

**CERTIFICATE OF EMPLOYEE INFORMATION REPORT
RENEWAL**

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JUN-2019** to **15-JUN-2026**

**KARL & ASSOCIATES, INC.
20 LAUCK ROAD
MOHNTON PA 19540**

[Handwritten initials]

[Signature of Elizabeth Maher Mugio]
ELIZABETH MAHER MUGIO
State Treasurer

Non-Collusion Affidavit

RFP 19-024: Environmental Services

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STATE OF Pennsylvania

COUNTY OF Berks

I Edmund Karl, located at 20 LAUCK ROAD,

Residing in Mohnton, County of Berks and State of PA,

of full age being duly sworn according to law, upon my oath, depose and say:

I am the Director (Title) of KARL + ASSOCIATES, and the bidder making the Bid for the above-named project and that I executed the said Bid with full authority so to do: that said bidder has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive bidding in connection with the above-named project; and that all statements contained in said Bid and in the Affidavit are true and correct, and made with full knowledge that the MORRIS SCHOOL DISTRICT BOARD OF EDUCATION relies upon the truth of the statements contained in said Bid and in the statements contained in this Affidavit in awarding the contract for the said project.

I further warrant that no person or selling agency has been employed or retained to solicit or secure such contract upon an agreement or understanding for a commission, percentage, brokerage or contingent fee, except bona fide employees or bona fide established commercial or selling agencies maintained by the firm named above.

I hereby certify that I am the only person interested in this bid, that it is made without collusion with any person, firm or corporation making another bid for the same contract, that the bid is in all respects fair and that no officer in the MORRIS SCHOOL DISTRICT or any person in the employ of said BOARD OF EDUCATION is directly or indirectly interested in this bid or in the supplies or work to which it relates or in the profits of any portion thereof.

Name of Edmund Karl

By [Signature]
Authorized Representative Title

State of Pennsylvania

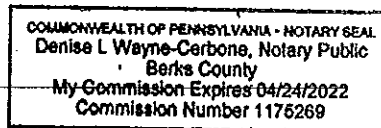
County of Berks

Sworn and subscribed before me this 8th day of June, 2020

Signature of Notary or Commissioner of Deeds Denise Wayne-Corbin

My Commission expires 04/24/2022.

Official Title notary



Bidder's Comment Form

RFP 19-024: Environmental Services

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This form is for Bidder's use in offering voluntary alternates, or other comments intended to afford the Board information or opportunities to improve the quality of the project, without invalidating the bid. It may *not* be used to take exception to specific conditions of the project defined in the contract documents which the Bidder does not like. The bid provided must be based upon the plans, specs and all contract conditions, as stated. If these documents or conditions contain some untenable item, or extremely expensive provision, for example, to which the Bidder wishes to raise objection, this must be done at the pre-bid meeting (if held), or in writing to the Architect or Business Administrator through the question process outlined in the Instructions to Bidders. Such inquiries will have response issued by addendum only, and the resulting decision circulated to all bidders of record. Inquiries raised too close to the bid date will not be able to be answered.

KARL EMPLOYS 2 OSHA OUTREACH
INSTRUCTORS FOR GENERAL INDUSTRY

KARL EMPLOYS 2 LEAD RENOVATOR
INSTRUCTORS THAT ARE EPA CERTIFIED

☐ No Comment

Company KARL & ASSOCIATES INC

Name: Edmond KARL

Title: Director

Signature [Signature] Date 6/4/20

Chapter 271 Political Contribution Disclosure Form

(Contracts that Exceed \$17,500.00)

Ref. N.J.S.A. 52:34-25

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The undersigned, being authorized and knowledgeable of the circumstances, does hereby certify that

KARL + ASSOCIATES Inc. (Business Entity) has made the following reportable political contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26 during the twelve (12) months preceding this award of contract:

Reportable Contributions

Date of Contribution	Amount of Contribution	Name of Recipient Elected Official/ Committee/Candidate	Name of Contributor

The Business Entity may attach additional pages if needed.

☒ No Reportable Contributions (Please check (✓) if applicable.)

I certify that KARL + ASSOCIATES (Business Entity) made no reportable contributions to any elected official, political candidate or any political committee as defined in N.J.S.A. 19:44-20.26.

Certification

I certify, that the information provided above is in full compliance with Public Law 2005—Chapter 271.

Name of Authorized Agent Edmund KARL

Title Director

Signature [Signature] Date 6/4/20

Business Entity KARL + ASSOCIATES Inc.

STATEMENT OF OWNERSHIP DISCLOSURE

N.J.S.A. 52:25-24.2 (P.L. 1977, c.33, as amended by P.L. 2016, c.43)

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This statement shall be completed, certified to, and included with all bid and proposal submissions. Failure to submit the required information is cause for automatic rejection of the bid or proposal.

Name of Organization: KARL + ASSOCIATES INC.

Organization Address: 20 LAUCK Rd Mohnton PA 19540

Part I Check the box that represents the type of business organization:

- ☐ Sole Proprietorship (skip Parts II and III, execute certification in Part IV)
- ☐ Non-Profit Corporation (skip Parts II and III, execute certification in Part IV)
- ☒ For-Profit Corporation (any type) ☐ Limited Liability Company (LLC)
- ☐ Partnership ☐ Limited Partnership ☐ Limited Liability Partnership (LLP)
- ☐ Other (be specific): _____

Part II Check the appropriate box

- ☒ The list below contains the names and addresses of all stockholders in the corporation who own 10 percent or more of its stock, of any class, or of all individual partners in the partnership who own a 10 percent or greater interest therein, or of all members in the limited liability company who own a 10 percent or greater interest therein, as the case may be. **(COMPLETE THE LIST BELOW IN THIS SECTION)**
- OR**
- ☐ No one stockholder in the corporation owns 10 percent or more of its stock, of any class, or no individual partner in the partnership owns a 10 percent or greater interest therein, or no member in the limited liability company owns a 10 percent or greater interest therein, as the case may be. **(SKIP TO PART IV)**

(Please attach additional sheets if more space is needed):

Name of Individual or Business Entity	Home Address (for Individuals) or Business Address
Edmund KARL	16 Point Rd Hawley PA 18428

Part III DISCLOSURE OF 10% OR GREATER OWNERSHIP IN THE STOCKHOLDERS, PARTNERS OR LLC MEMBERS LISTED IN PART II

If a bidder has a direct or indirect parent entity which is publicly traded, and any person holds a 10 percent or greater beneficial interest in the publicly traded parent entity as of the last annual federal Security and Exchange Commission (SEC) or foreign equivalent filing, ownership disclosure can be met by providing links to the website(s) containing the last annual filing(s) with the federal Securities and Exchange Commission (or foreign equivalent) that contain the name and address of each person holding a 10% or greater beneficial interest in the publicly traded parent entity, along with the relevant page numbers of the filing(s) that contain the information on each such person. **Attach additional sheets if more space is needed.**


Website (URL) containing the last annual SEC (or foreign equivalent) filing	Page #'s

Please list the names and addresses of each stockholder, partner or member owning a 10 percent or greater interest in any corresponding corporation, partnership and/or limited liability company (LLC) listed in Part II **other than for any publicly traded parent entities referenced above.** The disclosure shall be continued until names and addresses of every non-corporate stockholder, and individual partner, and member exceeding the 10 percent ownership criteria established pursuant to N.J.S.A. 52:25-24.2 has been listed. **Attach additional sheets if more space is needed.**

Stockholder/Partner/Member and Corresponding Entity Listed in Part II	Home Address (for Individuals) or Business Address
Edmond KARL	16 Point Rd Hawley PA 18428

Part IV Certification

I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder/proposer; that the Morris School District Board of Education is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with Morris School district Board of Education to notify the Morris School District Board of Education in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the, permitting the Morris School District Board of Education to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):	Edmond KARL	Title:	Director
Signature:		Date:	6/4/20

STATE OF NEW JERSEY -- DIVISION OF PURCHASE AND PROPERTY DISCLOSURE OF INVESTMENT ACTIVITIES IN
IRAN

Quote Number: RFP 19-024

Bidder/Offeror: KARL + ASSOCIATES

PART 1: CERTIFICATION

BIDDERS MUST COMPLETE PART 1 BY CHECKING EITHER BOX.

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE.

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person or entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of Treasury's Chapter 25 list as a person or entity engaging in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a bidder's proposal non-responsive. If the Director finds a person or entity to be in violation of law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

PLEASE CHECK THE APPROPRIATE BOX:

☒ I certify, pursuant to Public Law 2012, c. 25, that neither the bidder listed above nor any of the bidder's parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. I will skip Part 2 and sign and complete the Certification below.

OR

☐ I am unable to certify as above because the bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such will result in the proposal being rendered as non-responsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2: PLEASE PROVIDE FURTHER INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

You must provide a detailed, accurate and precise description of the activities of the bidding person/entity, or one of its parents, subsidiaries or affiliates, engaging in the investment activities in Iran outlined above by completing the boxes below.

PLEASE PROVIDE THOROUGH ANSWERS TO EACH QUESTION. IF YOU NEED TO MAKE ADDITIONAL ENTRIES, PLEASE INCLUDE A SEPARATE PAGE.

Name: _____ Relationship to Bidder/Offeror: _____

Description of Activities _____

Duration of Engagement: _____ Anticipated Cessation: _____

Date _____ Bidder/Offeror Contact _____

Name/Contact _____ Phone Number _____

Certification: I, being duly sworn upon my oath, hereby represent that the foregoing information and any attachments thereto to the best of my knowledge are true and complete. I acknowledge: that I am authorized to execute this certification on behalf of the bidder; that the State of New Jersey is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the completion of any contracts with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print): Edward KARL

Signature: [Signature]

Do Not Enter PIN as a Signature

Title: Director

Date: 6/4/20

STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

TAXPAYER NAME:

K & A ENVIRONMENTAL, INC.

ADDRESS:

20 LAUCK ROAD

MOHANTON NEW JERSEY 08058

EFFECTIVE DATE:

12/18/91

TRADE NAME:

W. R. L. & ASSOCIATES, INC.

SOURCE NUMBER:

30429

ISSUANCE DATE:

10/25/91

James J. Jordan

Director
New Jersey
Division of Revenue

DEPARTMENT OF TREASURY
DIVISION OF REVENUE
TREASURY BUILDING
TRENTON, NEW JERSEY 08646-0001



FORM 330C

EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)

N.J.A.C. 17:27 et seq.

GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

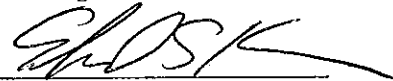
1. Letter of Federal Affirmative Action Plan Approval;
2. Certificate of Employee Information Report; or
3. Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: [http:// www.state.nj.us/treasury/contract/compliance/](http://www.state.nj.us/treasury/contract/compliance/)).

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, BEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, BEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

Please sign below that you have read and understand the EEO Language. This does not fulfill your obligation to submit one of the above-required documents prior to award of contract.

Company KARL + ASSOCIATES, INC.

Authorized Signature



Address 20 LAUREL REB MOUNTAIN PA 19840

Certificate of Liability Insurance

RFP 19-024: Environmental Services

Opening: 10:30 AM, Thursday, June 11, 2020

After this page insert proof of your general liability (including products) and excess liability.



CERTIFICATE OF LIABILITY INSURANCE

UPDATED
INSURANCEDATE (MM/DD/YYYY)
05/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Bonding & Insurance Specialists Agency, Inc. In California, DBA Bonds and Insurance Services, License #0795489 13841 Southwest Highway Orland Park IL 60462-1354	CONTACT NAME: Karen O'Connell PHONE (A/C, No, Ext): 708-598-5355 E-MAIL ADDRESS: koconnell@bisa-inc.com FAX (A/C, No): 708-598-6686
INSURED Karl & Associates, Inc.; K & A Environmental Contractors, Inc. D/B/A Karl Environmental Group 20 Lauck Road Mohnton PA 19540	INSURER(S) AFFORDING COVERAGE INSURER A: ARCH Specialty Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 21199

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> *Contractors Pollution Liability <input checked="" type="checkbox"/> Includes Asbestos & Lead GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	12 EMP 92924 07	05/14/20	05/14/21	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 *PER CLAIM \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below CONTRACTOR'S POLLUTION LIABILITY MOLD OPS-CLAIMS MADE FORM PROFESSIONAL LIABILITY - CLAIMS MADE FORM		N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	CONTRACTOR'S POLLUTION LIABILITY MOLD OPS-CLAIMS MADE FORM PROFESSIONAL LIABILITY - CLAIMS MADE FORM	X	X	12 EMP 92924 07	05/14/20	05/14/21	\$2,000,000 - MOLD LIMIT : PER CLAIM \$2,000,000 - MOLD AGGREGATE \$2,000,000 - PER CLAIM

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER FOR INFORMATION AND BIDDING PURPOSES. ikao	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Karl & Associates, Inc.	
	2 Business name/disregarded entity name, if different from above Karl Environmental Group	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ►	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)	
5 Address (number, street, and apt. or suite no.) See instructions. 20 Lauck Road		Requester's name and address (optional)
6 City, state, and ZIP code Mohnton, PA 19540		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
OR								
Employer identification number								
2	3		-	2	5	2	5	1 3

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <i>Daniel G. Dore</i>	Date ► <i>1/3/20</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.

Certification 8744

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JUN-2019** to **15-JUN-2026**

KARL & ASSOCIATES, INC.
20 LAUCK ROAD
MOHNTON

PA 19540



A handwritten signature in cursive script, reading "Elizabeth M. Muoio".

ELIZABETH MAHER MUOIO
State Treasurer