

**Sussex Avenue School  
Home and School Association**

Dear Parents:

On behalf of the Sussex H.S.A., we would like to welcome back all our returning families and welcome our new incoming families to Sussex Avenue School.

As you may know, each homeroom class has two room parents per class who help the teacher plan parties and assist with other classroom events. In order to enable a greater number of parents to be room parents at Alfred Vail and Sussex Avenue, parents will only be room parents at one of the schools unless there are not enough volunteers. Please note below which school is your first choice. We will be working closely together to coordinate.

Regardless of whether or not you want to be a room parent, please fill out your name, child's name and contact information below and return to your child's teacher. Your room parents will use this information to contact you regarding class events.

If you would like to also volunteer for room parent, please fill out the additional information and return to school *via backpack mail no later than Thursday September 8 to attention: HSA Room Parent Forms.*

If you are not chosen to be room parent, please know that there are many other opportunities to be had, both in the classroom and at the school. Your room parent will reach out to you and notify you how you can help in the classroom.

If you have any questions, feel free to reach out

Again, welcome to Sussex Avenue and we look forward to having a great year together.

Warmest Regards,

Lauren Hassan  
Sussex Avenue Coordinator  
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Jen Deutsch  
Alfred Vail Coordinator  
[jendeutsch12@gmail.com](mailto:jendeutsch12@gmail.com)

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ROOM PARENT - ATTN: ROOM PARENT COORDINATOR (H.S.A. Mail Box)

NAME \_\_\_\_\_

CHILD'S NAME \_\_\_\_\_

TEACHER'S NAME \_\_\_\_\_ GRADE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

\_\_\_\_\_ Yes! I would like to volunteer as a room parent.

Please put a "1" next to your first choice and a "2" next to your second if you have children in both schools (parents with children at both schools will only be room parent at 1 if chosen)

\_\_\_\_\_ Alfred Vail

\_\_\_\_\_ Sussex Avenue