



## Woodland School Morning Drop-off and Afternoon Pick-up Procedures

In order to assure the safety of all our students there will be new Morning Drop-off and new Afternoon Pick-up Procedures.

**The basketball court parking lot will be closed to cars beginning at 8:55am**



### **Morning Drop-off (8:40am-8:55am):**

Starting in September, the drop-off area will be the basketball court area as it was last year with students entering the school beginning at 8:40am.

**Beginning this year**, all cars are to form a line as they enter the back area and drive on the right side of the basketball courts in a circular motion. Each car will stop when it reaches the designated drop-off area, allow a few minutes for the student to leave the car with or without Parent assistance and then quickly continue around the circle to exit the parking area.

**NOTE:** If your child requires a longer morning farewell or you want to walk your child to the back door then you **MUST** park in the main parking lot and walk your child to the back door walking along the sidewalk and entering the side gate. Due to safety concerns from last year, cars can no longer park in the back area during morning drop-off. All drivers must remain in their cars, in a line and follow the circular track as outline by orange cones.



### **Afternoon Pick-up Procedures (3:10pm)**

Students must still be picked up at the back door area near the buddy bench and all students must be signed out as they are picked up.

In order to assure the safety of all the children and to allow the Sunset Program to enjoy the back playground after school, all families picking up after school **MUST** park in the main lot and walk to the back door through the side gate (signs will be posted).

After you sign your child out, you can then safely return to your car. Once all students are pick-up, then the students in Sunset can enter the playground for their after school activities.

Thank you in advance for your patience and cooperation as we move to adopt a safer method for morning drop-off and afternoon pick-up. The safety of ALL Woodland students is our top priority.