



Morris School District

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Normandy Park School

Ms. Lora Clark, Principal
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Dear Multiage Families,

Safety continues to be a top priority for the Morris School District. I would like to take this opportunity to review practice drills and safety procedures for students at Normandy Park School.

Staff and students participate in two safety drills each month. One drill focuses on a fire evacuation and the second rotates between one of the following: Shelter in place/Lockdown, Severe Weather, Offsite Evacuation. Drills are conducted at different times during the day, allowing students and staff to practice the various protocols. Law enforcement has been included in the review of our procedures, and will continue to participate in our school-based drills. During upcoming trainings with Richard Ferrone, the district's Manager of Safety and Operations, staff will review safety measures and participate in table-top scenarios.

Your daily efforts also assist with keeping Normandy Park safe. When visiting NP please buzz in at the main entrance. All visitors will be asked to identify themselves as well as the reason for their visit. Upon entry, please sign in at the front office. It is important that all visitors are screened, so we are asking that you do not hold the door open for visitors attempting entry into the building.

Please continue to use the blue notes to inform the school of any dismissal changes and walk your child to the nurse's office if they are tardy. If your child participates in an after school club, please be at the front doors near the office at 4:30pm. Club teachers will walk students to the doors to be dismissed.

Your continued partnership and cooperation with our safety measures is appreciated.

Lora Clark
Principal