



Registration Checklist

Child's Name: _____

Date of Birth: _____

Required Item	Incomplete: Item needed:	Received fully Complete form. <i>(MSD staff member's initials required for each item)</i>
Fully Complete Registration Form ----- Has child ever attended any MSD school?		----- <input type="checkbox"/> Yes <input type="checkbox"/> No
Two forms of residency proof (Per Registration Form) ----- Birth Certificate or Passport Presented	-----	-----
Nurse met with parent re health requirements Child has met enough health requirements to begin classes	-----	<input type="checkbox"/> Yes <input type="checkbox"/> No, Provisional registration only
Letter that states MSD calendar was received Child's dismissal arrangements are clearly indicated for regular, early and emergency closing days Parental signature is on the Universal Sign-off form	----- -----	----- -----
Completed Universal Sign-off form related to Photo Permission		
Completed Universal Sign-off form related to Technology User Agreement		
Completed Universal Sign-off form related to Transportation Code of Conduct		
Native Language Survey Completed		IPT Necessary? <input type="checkbox"/> Yes <input type="checkbox"/> No
Complete Emergency Contact Information		
Photograph taken		
Specific Confidential Information		MSD Staff member please indicate N/A or attach copy
Children with Special Educational Needs CST Release of records permission Copy of Child's IEP or 504		
Copy of Custodial Court Order Copy of affidavit		
Children as new entrants from other school Release of Records form completed		
Completed and signed Free and Reduced Lunch Application		

Thank you for your help in this process. Your child is ready to be registered to attend the Morris School District.

Signed _____

Date _____