

MORRIS SCHOOL DISTRICT

Minutes of August 24, 2009

LAFAYETTE LEARNING CENTER

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the 2<sup>nd</sup> floor conference room of Lafayette Learning Center, 31 Hazel Street, Morristown, New Jersey 07960 on Monday evening August 24, 2009 at 6:30 p.m.

Susan Young, the Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, the Star Ledger, and to those persons or entities requesting notification, filed with the municipal clerks of Morris Plains, Morristown and Morris Township, and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

The regular business meeting of the Morris School District, Board of Education, scheduled for Monday, August 31, 2009 is being cancelled and rescheduled for Monday, August 24, 2009. The board will open the meeting at 6:30 p.m. and immediately go into executive session until 7:30 p.m. when open public session will begin. The meeting will be held in the Lafayette Learning Center, 31 Hazel Street, Morristown, New Jersey.

Action will be taken.

In accordance with the State of New Jersey's enactment of P.L. 2007, c.53, An Act Concerning Accountability, the Morris School District Board of Education will hold a public hearing regarding the employment contracts of the Superintendent of Schools and School Business Administrator at the **Monday, August 24, 2009** Board of Education meeting. Members of the public may submit public comments regarding these contracts at the 7:30 p.m. open portion of that meeting. This hearing retains the rights of privacy as well as all rights regarding defamation and slander according to the laws of New Jersey. The members of the board shall not be held liable for comments made by members of the public. According to N.J.S.A. 10:4-12(b) the Open Public Meetings Act members of the board shall not discuss personnel matters and shall not respond to any comments made by the public.

At the Roll Call, the following Board Members were present: Mrs. Nancy Bangiola, Dr. Peter Gallerstein, Ms. Lynn Horowitz, Ms. Sandra McNeil, Mrs. Teresa Murphy, Mrs. Ann Rhines, Mrs. Marie Fornaro, Vice-President and Ms. Lisa Pollak President. Mr. Christopher Gardner, Morris Plains Representative and Dr. Angela Rieck were absent.

At 6:31 p.m. Dr. Gallerstein moved to go into closed session to discuss legal, negotiation and personnel matters. Mrs. Murphy seconded the motion which carried unanimously with Mr. Gardner and Dr. Rieck absent.

Also present were Dr. Thomas Ficarra, Superintendent; Dr. Patricia Camp, Director of Curriculum and Instruction; Mr. Andrew Williams, Director of Curriculum and Instruction; Ms. Christine Kelly, Assistant Board Secretary; Ms. Nancy Helterman, Director of Pupil Services; and Ms. Maryann Reilly, HS Redesign Consultant. Ms. Martha Weber, Manager of Human Resources was absent.

At 7:32 p.m. Mrs. Bangiola moved to go into open session. Dr. Gallerstein seconded the motion which carried unanimously with Mr. Gardner and Dr. Rieck absent. Approximately 5 members of the staff were now present.

When the Board reconvened, Ms. Pollak announced that the Board had been meeting in closed session for the purpose of discussing legal, negotiation and personnel matters.

### **PLEDGE OF ALLEGIANCE**

Ms. Pollak led in the Pledge of Allegiance.

### **SUPERINTENDENT'S REPORT**

Dr. Ficarra reported:

Schools are ready to open.

ARRA money:

Committees will be meeting to discuss uses for ARRA money.

Appears we can use it for:

Busses for Handicapped children.

Technology for MHS.

### **COMMITTEES**

Human Resources

Dr. Gallerstein reported they met:

Most of what was discussed in the meeting was discussed in closed session.

### **SUPERINTENDENT AND BUSINESS ADMINISTRATOR'S CONTRACT**

Ms. Pollak reported the superintendent and business administrator's contracts would be approved this evening and she invited any comments or discussions at this time. It was also noted that copies of this year's contracts as well as last year's were available if anyone wished to see them. No one requested to see them and there was no discussion.

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve executive minutes from the regular business meeting of:

August 10, 2009

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve minutes from the regular business meeting of:

August 10, 2009

**MINUTES (Motions #1-2)**

Moved by Ms. Horowitz, seconded by Dr. Gallerstein

AYES: Mrs. Bangiola, Dr. Gallerstein Ms. Horowitz, Ms. McNeil, Mrs. Murphy, Mrs. Rhines,  
Mrs. Fornaro, Ms. Pollak

NOES: None

ABSENT: Mr. Gardner. Dr. Rieck

**EDUCATIONAL MATTERS**

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education accept \$5,000 from Municipal Alliance for Frelinghuysen Middle School.

**EXPLANATION:**

This money will off-set the cost of implementing an Advisory Program at the Middle School.

Motion #2 that the Board of Education, upon the recommendation of the Superintendent, approve the classes listed on the following pages to be offered by the Morris School District Academy for Professional Development in the Fall, 2009.

**EDUCATIONAL MATTERS (Motions #1-2)**

Moved by Ms. Horowitz, seconded by Ms. McNeil

AYES: Mrs. Bangiola, Dr. Gallerstein Ms. Horowitz, Ms. McNeil, Mrs. Murphy, Mrs. Rhines,  
Mrs. Fornaro, Ms. Pollak

NOES: None

ABSENT: Mr. Gardner, Dr. Rieck

### **Reading Recovery Overview**

Learn how to analyze a running reading record to inform your instruction. This session will provide participants with an overview of teaching and learning strategies, assessment, and student selection process of the Reading Recovery program. We will review and discuss a Reading Recovery videotaped lesson. Don't miss this opportunity to pick up a few reading strategy tips for your primary students.

### **Student Substitute Teaching Training**

Being a substitute teacher is a complex job. Join MSD Principals as they present some general guidelines related to professional expectations for the substitute teacher, daily responsibilities related to students and the school and how to make sure you are coming prepared for a day of teaching.

\*\*\*Attendance at one of the sessions listed above is a requirement for all NEW district substitute teachers who must complete the session within 30 days of the start of substituting in the district. The session is also open to current district substitutes.

### **Implementing Word Study in the K-5 Classroom**

Participants will get an introduction to the implementation of the word study program. Focus will be on the spelling inventory, grouping, word sorting, class management and organization, homework, games and assessment. Upon completion of the course, participants will feel comfortable incorporating word study methods as part of the balanced literacy program.

\*Materials needed by participants: Words The Way books and supplemental materials, inventories if completed by the date of the first session.

Session 1 – Spelling inventory, grouping and scheduling

Session 2 – Class management and organization and weekly word sorting activities

Session 3 – Homework, games and assessment

### **Content Area Reading and Writing**

Participants in this workshop will find out about strategies that engage students in reading and writing in the content areas. The strategies may be adapted for any content area and may be used in place of the usual worksheet questions or questions at the end of a chapter. The strategies support higher levels of thinking, build more interest in the topic, and engage students more actively in their learning. Bring you content area text to the sessions.

### **Writers' Notebooks You Can't Live Without: How to get started and keep them going**

Learn the power of Writers' Notebooks and their place in the Writing Workshop. Learn to launch and sustain notebook use all year long. Teachers will receive a notebook and will live life like a writer. Your notebook will become a "must have" in your teaching toolbox. You will solve management and assessment issues and see notebooks as an integral part of Writing Workshop for the writers in your classroom

### **Creating a Blog or Wiki**

Are you looking for a way for a group – students, family, colleagues, etc. – to collaborate, share and develop ideas or maybe just get together and bond? A blog or wiki could be just the ticket for you. How do blogs differ from wikis and other web-based applications (i.e. a conventional website, My space, e-mail, skype, etc?) Come find out at this two-session course. Bring an idea for a blog or wiki along with you. Participants will be encouraged to set up a blog or wiki after the first session, so that issues and concerns can be discussed at the second session.

### **Unit Planning with Backwards Design**

Work smarter, not harder! Learn strategies for completing unit plans using the Backwards Design model in a manageable way. Resources such as outlines and example plans will be provided along with assistance in creating your own unit plan to be used with your class.

### **Making the World Your Classroom**

The objective of this workshop is for educators to learn how they can turn their interests and passions outside of teaching into educational experiences for their students and earn graduate credit at the same time.

**TLC for TA's: What you need to know to do this well!**

Teacher Assistants are an important ingredient in student success. Hone your skills to make your contribution more significant. Do you know how to help a student need you less? Do you know how to collaborate with your classroom teacher to anticipate what you should be doing at a given moment during a lesson? Are you good at “fading” your prompts? These are the kinds of activities and skills we will discuss. Come and build your skills!

**Key Components of Reading Workshop: The Best of the Balanced Literacy Handbook**

Think Aloud, Shared Read, Read Aloud, Comprehension Strategies, Book Clubs, all this and more can be found in our Morris School District Balanced Literacy Handbook. In two sessions participants will be guided through the “white binder that’s been sitting on your shelf.” We’ll crack it open, tab-it, post it and make it a useful reference guide to enhance your literacy instruction. Bring your Balanced Literacy Handbook with you.

**Including ELLs in Reading and Writing Workshops**

This workshop will go over some basic facts about ELLs and how they learn. It will show how to include ELLs in Your Words Their Way, writer’s workshop, and guided reading lessons.

**Books We Love**

Ageless, timeless, classics.....Books We Love. The texts, the language, and the theme will captivate 5-11 year olds as read alouds, think alouds and mentor texts. Come and bring your favorite book to share with your colleagues and add yours to the treasured list of books we love.

**Excel, the Toolbox**

Excel is a great tool. It can organize your class rosters, plan your retirement, check if your portfolio is balanced and present your findings to a crowd. These classes can be taken together or each class can stand alone.

- **Session one:** Excel as a database – set up a workbook (an Excel file), organize information, alphabetize, sort, and filter
- **Session two:** Excel for math—formulas, sums, averages, loan payments, accounts, and savings
- **Session three:** Excel for charts: take information and change it to a graph or chart. Change titles, ranges, gridlines, colors, patterns and printing options. As a bonus we will take the chart and import into PowerPoint for presentations.

**ELL Strategies for the Classroom**

The participants of this workshop will gain a basic understanding of the unique challenges facing English language learners. How do we meet their needs? We will share teaching and learning strategies to differentiate instruction. Don’t miss this opportunity to dialogue with your colleagues!

**Intro to Web Design Lab Workshop**

This course is being offered as an open lab/workshop where teachers can come and practice techniques that have been taught during the previous web design classes. The workshop will also be an opportunity to work on advanced Photoshop and Dreamweaver techniques.

**Inclusion Rules! Strategies for Successful Co-Teaching**

Individuals participating in the academy class will be introduced to the strategies that contribute to making an inclusion classroom successful. Participants in this class will be familiarized with the many tools that can help both a special and general education teacher feel more comfortable and confident in a collaborative teaching environment. The tools provided will help you make your collaborative planning time more effective and plan appropriate accommodations/ modifications for your students. If possible, we recommend that co-teachers attend together to get the most out of this workshop.

**PUPIL SERVICES**

**APPROVAL OF IDEA-ARRA GRANT APPLICATION FOR 2009-2011**

Motion #1: that, upon the recommendation of the Superintendent, that the Board of Education approve the following IDEA-ARRA grant application, that segment of the American Recovery and Reinvestment Act that has been apportioned to be distributed under the Individuals with Disabilities Education Improvement Act of 2004, to support funding that will be expended for appropriate purposes between September 1, 2009 and August 31, 2011.

	Entire Grant	Proportionate Share for Nonpublic Students
Preschool Grant:	\$ 59,157.	\$ 0.
Basic Grant:	\$1,638,168	\$171,127.

**EXPLANATION:**

The district will expend funds for special education tuition, consultation services, supplies and salaries. Fifteen percent of the grant must be expended for services to students who are struggling educationally, as a means of preventing the disproportionate classification of minority students. A proportionate amount of the federal IDEA-ARRA funding provided for special education is set aside and reserved for students with disabilities who are parentally placed in nonpublic schools. Nonpublic schools have been consulted to determine needs and this money will be expended, on a first come, first served basis, for technology, supplies, services and other purposes designed to meet students' needs as identified in their service plans.

**PUPIL SERVICES (Motion #1)**

Moved by Ms. Horowitz, seconded by Dr. Gallerstein

AYES: Mrs. Bangiola, Dr. Gallerstein Ms. Horowitz, Ms. McNeil, Mrs. Murphy, Mrs. Rhines,  
Mrs. Fornaro, Ms. Pollak

NOES: None

ABSENT: Mr. Gardner. Dr. Rieck

**HUMAN RESOURCES**

***ESTABLISH POSITION(S) 2009-2010***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position(s):

- 1.0 – Grade 3 Teacher, SX

***RESIGNATION(S)/TERMINATION(S) 2009-2010***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation(s) and/or termination(s) of the following staff according to the effective date and reason shown:

Aristizabal, Ricardo	September 1, 2009
LR/PG Aide, AV	Resignation

***APPOINTMENT(S) 2009-2010***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant’s attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			<u>In place of:</u>
Begley, Timothy ** Social Studies, MHS	\$49,047 MA, Step 1	09/01/09-06/30/10	Osean, S. Leave Replacement
Burroughs, Justin ® * LR/PG Aide, TJ	\$ 4,320 \$12/hr, 2 hrs/day, 180 days/year	09/01/09-06/30/10	Briscoe, P. Retired
Cryan, Ashley ** Grade 3, SX	\$45,747 BA, Step 1	09/01/09-06/30/10	Established Agenda: 08/24/09
Evans, Aylisia * LR/PG Aide, SX	\$ 4,320 \$12/hr, 2 hrs/day, 180 days/year	09/01/09-06/30/10	Hernet, B. Retired
Guerrero, Afaf Yohari * LR/PG Aide, AH	\$ 4,320 \$12/hr, 2 hrs/day, 180 days/year	09/01/09-06/30/10	Pierce, H. Resigned
Han, Helena * CABAS Trainee, PS	\$34,310 .75 BA, Step 1	09/01/09-06/30/10	Hill, J. Resigned

***APPOINTMENT(S) 2009-2010***

			<u>In place of:</u>
Hill, Joanne Grade 3, AH	\$49,047 MA, Step 1	09/01/09-06/30/10	Lake, K. Resignation
Hoehn, Christine * LR/PG Aide, TJ	\$ 4,320 \$12/hr, 2 hrs/day, 180 days/year	09/01/09-06/30/10	Employee #3088 Not Reappointed
Markovich, Bryn ** Social Worker, PS	\$59,349 MA, Step 6	09/14/09-06/30/10	Northrop, E. Retired
Moy, Carol ** Science, FMS	\$65,530 MA, Step 9	09/01/09-06/30/10	Rosso, K. Reassigned
Testa, Gina Language Arts, MHS	\$51,928 BA, Step 4	09/01/09-06/30/10	Madden, J. Reassigned

\* Pending completion of 90-day probation.

\*\* Pending completion of paperwork.

***SUBSTITUTE REAPPOINTMENT(S) 2009-2010***

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment of the following substitutes:

Teacher, Degreed  
Allatta, Danielle  
Dempsey, Kathleen  
Rossoff, Marc

Bedside  
Nagel, Roberta

Related Service  
Sheerin, Tara

Certified Public Accountant  
Venturini, Frances (eff. 7/1/09)



***CHANGE(S) OF ASSIGNMENT AND/OR SALARY 2009-2010***

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the change(s) of assignment and/or salary for the following staff:

<u>Transfer</u>	<u>Former Assignment</u>		<u>In Place Of:</u>
Baldanzi, Beth Business Services, CO Classification III-12 mos., Step 10 \$42,861 (\$42,486 + \$375 longevity)	Food Services, MHS Classification III-.86, 197-days, Step 10	08/24/09-06/30/10	Guild, M. Medical Leave/ Retirement
Brown, Ellen Grade 5, SX	Quest, AV/SX	09/01/09-06/30/10	Hrynyk, M. Reassigned
Hrynyk, Melanie Quest, AV/SX	Grade 5, SX	09/01/09-06/30/10	Brown, E. Reassigned
Miranda, Sandra Custodian, SX	MHS	08/18/09-06/30/10	Employee #0168 Leave of Absence

***JOB DESCRIPTION 2009-2010***

Motion #10 that, upon the recommendation of the Superintendent and after review by the Human Resources Committee, the Board of Education approve the following job description:

- High School Redesign Consultant

MORRIS SCHOOL DISTRICT

Job Description

Title: High School Redesign Consultant

Reports To: Superintendent

Qualifications:

- Appropriate NJ School Administrator's and/or Principal certification
- Experience in curriculum and professional development
- Administrative experience at the district level
- Demonstrated effectiveness in teacher supervision
- Minimum of five years of successful experience in program development and supervision at the district level;
- Effective communication skills
- Strong management and organizational skills

Responsibilities:

1. Develop, administer, and supervise all high school redesign programs and services;
2. Assist the Superintendent with curriculum and professional development, program evaluation, budget development, federal and state grant applications or proposals, presentations, and reports;
3. Provide written observations and evaluations for tenured and non-tenured staff;
4. Coordinate the evaluation and selection of appropriate textbooks and instructional materials for redesign programs;
5. Provide technical assistance in lesson planning, assessment, and exemplary and innovative instructional methodology through demonstration lessons, team teaching, and workshops for district staff;
6. Coordinate the high school redesign and manage the collection and analysis of district and school data;
7. Collaborate with the high school principal, vice principal, supervisors of instruction and instructional leaders on district curriculum and professional development, program articulation, student placement and assessment;
8. Collaborate with the School Business Administrator on budget development and financial management;
9. Collaborate with the Director of Technology to provide essential in-service training for professional and support staff, to evaluate and select appropriate equipment and supplies to ensure the effective integration of technology in the instructional program;
10. Ensure curriculum alignment with national and state standards;
11. Participate on the District Curriculum Council, Board of Education Curriculum Committee, curriculum evaluation or planning committees, Local Professional Development Committee, SEED committees and community focus groups;

Job Description: Consultant for High School Redesign – continued

12. Perform such other tasks and assuming such other responsibilities as assigned.

Contract Terms  
Of Employment:

12-Month Position

**EXTRA PAY APPOINTMENT(S) 2009-2010**

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following extra-pay position appointments for the 2009-2010 school year:

<b>POSITION</b>	<b>STAFF MEMBER</b>	<b>YRS SVC</b>	<b>PTS.</b>	<b>SALARY</b>	<b>INCR</b>	<b>TOTAL SALARY</b>
<b>ATHLETICS – MHS</b>						
<b>Football</b>						
Assistant Coach	Phinn, Vincent	5	14	\$5,926	2	\$6,686
<b>Tennis</b>						
Assistant Coach	Waldrop, Susan*	1				\$3,361
<b>CO-CURRICULAR - MHS</b>						
<b>Academic Decathlon Advisor</b>	Emma, David	6	10	\$4,233	2	\$4,970
<b>Broadcaster Advisor</b>	Delimon, Julie	4	10	\$4,233	1	\$4,603
<b>Drama</b>						
Director – Spring	Wohlgemuth, Joseph*	2				\$4,610
Assistant Director – Spring	Johnson, Kevin	7	8	\$3,387	2	\$4,127
Vocal Music	Yingling, Douglas*	2				\$2,540
Instrumental Director	Donough, Erik	3	6	\$2,540	1	\$2,910
Stage Manager	Kenner, Barry*	2				\$2,540
Director – Fall	Wohlgemuth, Joseph*	2				\$3,387
Technical Assistant – Fall	Kenner, Barry	3	8	\$3,387	1	\$3,757
<b>FBLA</b>	Gelber, David*	1				\$2,540
<b>Gay Straight Alliance Advisor</b>	Gottleben, Debra*	2				\$1,693
<b>Habitat for Humanity Advisor</b>	McNally, Barbara	8	6	\$2,540	2	\$3,280
<b>Heritage Club Advisor</b>	Priola, Claudine	10	4	\$1,693	3	\$2,431
<b>Interact Advisor</b>	Jarmulowicz, Peter*	2				\$3,387
<b>Jazz Ensemble Director</b>	Russo, Michael	9	4	\$1,693	2	\$2,185
<b>Jazz Too Advisor</b>	Rutan, Douglas	4	4	\$1,693	1	\$1,939
<b>Math Team Advisors</b>						
Co-Advisor	Leslie, Jan	5	4	\$1,693	1	\$1,939
Co-Advisor	Sugar, Harry	6	4	\$1,693	1	\$1,939
<b>Music-Marching Band</b>						
Director	Russo, Michael	9	16	\$6,773	2	\$7,513
Assistant Director	Rutan, Douglas	21	6	\$2,540	4	\$4,020
Assistant Director	Cross, Robert	3	6	\$2,540	1	\$2,910
Percussion Assistant	Donough, Erik	5	4	\$1,693	2	\$2,185
Band and Drill Assistant	Rutan, Douglas	11	4	\$1,693	3	\$2,431
Instrumental Woodwind Clinician	Kelly, Sarah*	1				\$1,270
<b>Prime Time MHS Advisor</b>	Wallerstein, Norman	15	14	\$5,926	4	\$7,406
<b>Production Printing</b>	Boothby, James	6	12	\$5,080	2	\$5,820
<b>SGO Advisor</b>	Hall, Kathleen	5	10	\$4,233	3	\$5,343
<b>Student Finance</b>						
<b>Dir. Of Accounts - Administrative</b>	Bassano, James	28	8	\$3,387	4	\$4,867
<b>Student Tech. Assoc. Advisor</b>	Rizzo, Jacques	9	4	\$1,693	2	\$2,185

POSITION	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR	TOTAL SALARY
<b>CO-CURRICULAR - MHS</b>						
<b>Tricorn Advisors</b>						
Co-Advisor	LaVigne, George*	2				\$1,693
Co-Advisor	Kievning, Brian*	2				\$1,693

\* Salaries based upon 2009-2010 Extra Pay salary guide

***CPR TRAINING 2009-2010***

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve Compensation, for up to 5 hours, to the following staff member for providing CPR training for the athletic coaches at FMS per State mandate:

Gelegonya, Donna – PE/Health Teacher, MHS

**EXPLANATION:** Upon submission of an approved timesheet, she will be compensated at a rate of 1/140 of her monthly salary.

***AMENDMENT TO THE AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT AND THE EDUCATION ASSOCIATION OF MORRIS For the Years July 1, 2008 through June 30, 2011***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following amendments (*in italics*) to The Agreement Between The Board of Education Of The Morris School District And The Education Association of Morris for the years July 1, 2008 through June 30, 2011, Article 15, Compensation, B, c. and d. as follows:

- c. Teachers who attend in-service Programs beyond the school day and/or school year shall be paid \$25.00 per hour per session. If the program meets the state requirements for continuing education units, the teachers who attend will receive continuing education credit. Teachers may request of the Superintendent, and be granted, the right to waive the \$25.00 per hour in exchange for being excused from a district-scheduled in-service day.

*Teachers who attend in-service Programs, whether during or beyond the school day, shall be required to briefly explain to colleagues, during a contracted after school meeting, what they learned at the Program. Teachers will not be compensated for providing this brief explanation of the Program to colleagues.*

***AMENDMENT TO THE AGREEMENT BETWEEN THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT AND THE EDUCATION ASSOCIATION OF MORRIS For the Years July 1, 2008 through June 30, 2011***

- d. Teachers who conduct in-service training during a contracted day or outside of the school day will be compensated at a rate of \$100 (flat fee) or 1/140<sup>th</sup> per hour for the duration of the presentation (the greater of the two amounts shall be given).

*Any preparation that is engaged in outside of the school day in order to conduct the in-service training, shall be compensated at a rate of \$100 (flat fee) or 1/140<sup>th</sup> per hour, whichever is greater; provided, however, that the amount of time spent in preparation shall not exceed the number of hours of the in-service training itself.*

*The Board and the Association agree that the provisions of paragraphs c and d of this Article 15 do not apply to any programs or training presented or attended by teachers at the Academy, which is part of the Community School.*

***MORRIS SCHOOL DISTRICT ACADEMY FOR PROFESSIONAL DEVELOPMENT 2009-2010***

Motion #14 that the Board of Education, upon the recommendation of the Superintendent, approve the instructors listed below for the Morris School District Academy for Professional Development in the fall, 2009:

Cantu, Maureen	Leonhard, Kristen
Chamberlain, Bruce	McAndrew, Anita
Colfax, Erin	McCormack, Diane
Dammeyer, Susan	Monetti, Lori
Emanuele, Lara	Pardilla, Ozzie
Farrell, Kerri Lee	Pentz, Elizabeth
Forman, Annemarie	Reis, Patricia
Gutierrez, Lauren	Richter, John
Hall, Vicki B.	Szamreta, Sarah
Kaeli, Mary	Velez-Manning, Vilma
Kenny, Joan	Welter, Debra

**EXPLANATION:** Upon submission of an approved timesheet, presenters will be compensated at a rate of \$100 (flat fee per session) or 1/140 of their monthly salary for the duration of the presentation (the greater of the two amounts shall be given). The Board reserves the right to cancel classes due to low enrollment in which case no remuneration would be forthcoming and, therefore, that individual's appointment(s) would be automatically rescinded.

**COMMUNITY SCHOOL 2009-2010**

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff:

Cotten, Tawanna	\$13.00/hr
Davis, F. Yvonne	\$21.75/hr
DiDomenico, Louise	\$15.91/hr
Jorge, Belkis	\$14.33/hr
Kalas, Alyse	\$13.00/hr
LaPorta, Valerie	\$14.00/hr
McCollum, Laura	\$13.00/hr
Meza, Ingris	\$16.00/hr
Morris, Linda	\$13.00/hr
Terhune, Wendy	\$13.79/hr
Thomas, Ellenkarla	\$16.18/hr
Waters, Dorothy	\$19.00/hr

**EXPLANATION:** Salaries to be paid out of collected tuitions.

Motion #16 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset substitute staff:

Harris, Loretta	Aide	\$13.00/hr
Schafran, Gail	Aide	\$13.00/hr
Schafran, Gail	Site Leader	\$16.00/hr

**EXPLANATION:** Salaries to be paid out of collected tuitions.

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the following Community School staff:

Bass, Phyllis	\$15.00/hr
Bell, Jr., Beverly	\$23.65/hr
Traetto, Michael	\$30.00/hr
Vorhies, Cara	\$15.00/hr

**EXPLANATION:** Salaries to be paid out of collected tuitions.

**CURRICULUM/HUMAN RESOURCES**

***REDESIGN LEADERSHIP COMMITTEE REVISION 2009-2010***

Motion #18 that, upon the recommendation of the Superintendent, the Board of Education approve the addition of the following staff member (**in bold**) for curriculum development activity:

Program: Redesign Leadership Committee  
Description: Continue redesign leadership work.  
Dates: August 2009  
Participating Staff: **Sixteen** high school teachers for up to 12 hours each  
Funding Source: NCLB Title II  
Rate: 1/140<sup>th</sup> of monthly salary

**High School Teachers:**

Barnicle, Kathryn  
Bowser, Lindsay  
Campbell, Michael  
DeMartino, Dawn  
Femia, Charles  
Gottsleben, Debra  
Grogan, James  
Gutkowski, Mark  
Hammell, Celeste  
Madden, John  
Morrison, Mira  
Sugar, Harry  
Talesnick, Melanie  
Wilpert, Marya  
Wood, Kathleen  
**Young, Brian**

**EXPLANATION:** This was reviewed by the Board Curriculum Committee and recommended to the Superintendent for Board approval. Educational program development proceeds according to the District's principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

**SUMMER 2009 EMPLOYMENT**

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approved time sheets for the staff who will be involved with the 2009 summer curriculum programs, projects and employments as listed on the following pages, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:

**Program: #T-35\* Evaluation, Classification, and CST Services**

Description: Child Study Teams are needed during the summer for testing, IEP development, parent conferences, scheduling, and review of pupil records for compliance with state and federal regulations. Regular and special education teachers participate in eligibility and IEP meetings, as required by the state administrative code. State and federal regulations have increased the time needed for evaluation planning, compliance with procedural safeguards, meetings, and IEPs.

Dates: 6/23/09 – 8/31/09

Positions: Child Study Team members, General and Special Education Teachers, Speech/Language Specialists

Hours/Compensation: Not to exceed 2800 hours at 1/140<sup>th</sup> of monthly salary or contract maximum, as appropriate, for the entire program

Funding: Local

CST/Evaluation Staff:

Borges, Janessa

Brennan, Teresa

Chiariello, Cynthia

Cole, William

CST/Evaluation Staff:

Giaier, Michele

Golob, Janis

Graham, Joan

Hammerschmidt, Christine

Herbert, Patricia

Hitchcock, Rebecca

House, Patricia

Kelly, Mike

Levine, Sharon

Marazita, Kathleen

Corona, Beverly

DiCataldo, Mary Ellen

DuPre-Burns, Mary Ellen

Fulgione, Andrew

Nehmer, Lisa

Sconiers, Randolph

Sjovall, Donna

Socorro, Santana

Still, Naomi

Thevenin, Elizabeth

Wallace, Dawn

Weinstein, Lynn

Weston, Deborah

Yingling, Cathy

Teachers to participate in meetings (up to 100 total hours):

Allen, Tracy

Baldassari, Michelle

Blumstein, Randee

Bonkoski, Mary Beth

Cabezas, Patricia

Daly, Matthew

Falk, Deidre

Gonzalez, Lourdes

Hall, Kathleen

Herrmann, Bevinn

Hrynyk, Melanie

Kalas, Alyse

Leeson, Janet

London, Karen

**Program: #T-35\* Evaluation, Classification, and CST Services**

Teachers to participate in meetings (up to 100 total hours):

Moffatt, Tara  
Monetti, Lori  
Montague, Tara  
Priola, Claudine  
Reuther, Karen  
Richardson, Nicole  
Tulli, Nicole

Shaded area indicates approval on a previous agenda.

\* Pending funding, student enrollment and staffing needs.

***SALARY FOR NON-REPRESENTED STAFF 2009-2010***

Motion #20 that, upon the recommendation of the Board of Education the salary, as on file in the Business Administrator's Office, shown below be approved for the following non-represented staff member:

Dr. Thomas Ficarra, Superintendent

***SALARY FOR NON-REPRESENTED STAFF 2009-2010***

Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve the salary, as on file in the Business Administrator's Office, shown below for the following non-represented staff member:

Susan Young, Business Administrator/Board Secretary

**HUMAN RESOURCES (Motion #1-21)**

Moved by Ms. Horowitz, seconded by Dr. Gallerstein

AYES: Mrs. Bangiola, Dr. Gallerstein Ms. Horowitz, Ms. McNeil, Mrs. Murphy, Mrs. Rhines  
except no on Motion #9, Mrs. Fornaro, Ms. Pollak

NOES: Mrs. Rhines on Motion #9

ABSENT: Mr. Gardner. Dr. Rieck

**BUSINESS MATTERS**  
**FINANCIAL REPORTS**

**HELD PURCHASE ORDER CHECKS**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve checks totaling \$ 5,433.33 as per the attached for expenses incurred as per policy #3320.

**BUDGET TRANSFERS (09-10)**

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve Budget Transfers for the 2009-2010 budget through August 24, 2009.

**BILLS LIST (09-10)**

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2009-2010 bills list for the period ending

**August 24, 2009**

**DONATION**

Motion #4 that upon the recommendation of the Superintendent, the Board of Education accept a donation of 1000 – 16 oz pump bottles of hand sanitizer. This donation is being made by Morristown Memorial Hospital. A letter of appreciation will be sent to Morristown Memorial Hospital thanking them for supporting the students of the Morris School District

**BIDS**

**Boiler Room Improvements @ A. Vail School**

Motion #5 that bids for Boiler Room Improvements @ A. Vail School, # 09-026, having been duly advertised and received on August 11, 2009, the award be made to Envirocon LLC, Hackettstown, NJ, in the low bid amount of \$74,500.00, from 2009-2010 Current Expense Funds.

AMOUNT BID		AWARD
\$ 74,500.00	Environcon, LLC, Hackettstown, NJ	\$74,500.00
\$ 80,970.00	Hobbie Heat & Power, Inc., Chester, NJ	---
\$ 88,110.00	CJ Vanderbeck & Son, Inc., Paterson, NJ	---
\$ 88,541.00	Binsky & Snyder Service, LLC, Piscataway, NJ	---
\$110,489.00	Ranco Mechanical Inc., Newton, NJ	---

**PAYMENTS**

**TEEN PRIDE PAYMENT**

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve a last quarter payment to Teen Pride in the amount of \$38,750.00

**TRAVEL & REIMBURSEMENT**

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment A: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

**SUPERINTENDENT'S CONTRACT**

Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve the continuation of the Superintendent's contract as approved at the August 25, 2008 board meeting motion #19.

**EXPLANATION**

The contract was approved at the August 25, 2008 board meeting motion #19. There have been no amendments other than salary adjustment and was reviewed and approved by the County Superintendent. Letter of approval is on file in Business Administrator's office.

**BUSINESS ADMINISTRATOR'S CONTRACT**

Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve the employment contract, of Mrs. Susan Young, Business Administrator/Board Secretary for the 2009-2010 school year.

**EXPLANATION**

The contract was approved by the County Superintendent. Letter of approval is on file in Business Administrator's office.

**BUSINESS MATTERS (Motion #1-9)**

Moved by Ms. Horowitz, seconded by Ms. McNeil

AYES: Mrs. Bangiola, Dr. Gallerstein Ms. Horowitz, Ms. McNeil, Mrs. Murphy, Mrs. Rhines, Mrs. Fornaro, Ms. Pollak

NOES: None

ABSENT: Mr. Gardner. Dr. Rieck

**NEW BUSINESS BROUGHT BEFORE THE BOARD**

Dr. Ficarra reported he is on a panel for the Department of Education to discuss H1N1 and how we handled it in Morris County

Ms. McNeil read letter from Reverend Rogers regarding presentation he attended on concussions at the Atlantic Health Family Health Day at the Jets Training Facility given by Dr. Joseph Rempson, Co-Founder and Medical Director of the Atlantic health Sports Concussion Center. (A copy of letter is attached)

A discussion followed regarding Morris School District staff receiving this training.

Ms. McNeil informed the board of “Back to School Rally” hosted by Calvary Baptist Church which will be held this year on Sunday evening September 13, 2009.

**ADJOURNMENT (8:03 p.m.)**

Moved by Mrs. Bangiola, seconded by Mrs. Murphy

AYES: Mrs. Bangiola, Dr. Gallerstein Ms. Horowitz, Ms. McNeil, Mrs. Murphy, Mrs. Rhines,  
Mrs. Fornaro, Ms. Pollak

NOES: None

ABSENT: Mr. Gardner. Dr. Rieck

Respectfully Submitted

Susan Young  
Business Administrator/Board Secretary