

MORRIS SCHOOL DISTRICT  
Minutes of September 10, 2007  
LAFAYETTE LEARNING CENTER

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Lafayette Learning Center, 31 Hazel Street, Morristown, New Jersey 07960 on **Monday evening September 10, 2007 at 6:30 p.m.**

Susan Young, the Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, the Star Ledger, and to those persons or entities requesting notification, filed with the municipal clerks of Morris Plains, Morristown and Morris Township, and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Marie Fornaro, Ms. Theresa Kaag, Morris Plains Representative, Dr. Peter Gallerstein, Ms. Lynn Horowitz, Mrs. Teresa Murphy, Ms. Lisa Pollak, Mrs. Ann Rhines, Dr. Angela Rieck, Vice-President. Ms. Sandra McNeil arrived at 6:42 p.m. Mrs. Nancy Bangiola, President was absent.

At 6:33 p.m. Dr. Rieck moved to go into closed session to discuss legal, negotiation and personnel matters. Mrs. Murphy seconded the motion which carried unanimously with Ms. McNeil and Mrs. Bangiola absent.

Also present were Dr. Thomas Ficarra, Superintendent; Dr. Patricia Camp, Director of Curriculum and Instruction; Mr. Andrew Williams, Director of Curriculum and Instruction; Mr. John Christian, Manager of Human Resources; and Mr. William VanTassel, Assistant Board Secretary.

At 7:20 p.m. Dr. Gallerstein moved to go into open session. Dr. Rieck seconded the motion which carried unanimously with Mrs. Bangiola absent. Student Representatives, Gareth Brown, Avi Jayaraman and approximately 10 members of the public, press and staff were now present.

When the Board reconvened, Dr. Rieck, who was acting president in Mrs. Bangiola's absence, announced that the Board had been meeting in closed session for the purpose of discussing legal, negotiation and personnel matters.

#### **PLEDGE OF ALLEGIANCE**

Dr. Rieck asked Gareth Brown to lead the audience in the Pledge of Allegiance.

## **SUPERINTENDENT'S REPORT**

Dr. Ficarra reported:

- Opening of schools went almost flawlessly.
- No major issues for transportation.
- Buildings immaculate.
- Water main break at Normandy Park on Friday.
- Students moved to Woodland.

## **PUBLIC COMMENT**

Members of the public spoke regarding:

Houses at Frelinghuysen:

- Upset with idea of same teachers.
- Questioned the schedule change for Wednesday's at MHS.
- Questioned the walking area to the high school.
- Questioned why students were not receiving bus transportation.
- Asked for board help with the walk light at the intersection of Hillcrest and Mills Street.
- Light doesn't go to walk.

## **PRESENTATION**

Ms. Linda Murphy addressed the board regarding the PLC Advisory Coalition.

The program has been revised.

They will start small with ½ the teachers meeting and the other ½ supervising the students. They will alternate weekly.

## **STRAUSS ESMAY**

Philip Nicastro spoke to the board concerning the service Strauss Esmay offers regarding policies and regulations. They have been servicing Boards of Educations since 1970 and currently work with 310 school districts in the state. (a copy of proposal is attached)

## **COMMITTEE REPORTS**

Morristown High School

Avi and Gareth reported on:

- Freshman orientation
  - Pizza Lunch provided by the Home & School
- Fall sports
  - Girl's soccer won
  - Boy's soccer lost
  - Football lost
  - Girl's Tennis lost
- Class meetings
  - Ms. Murphy met with each of the classes and stressed the three "F's"
    - Focus, Follow through, Forsake
- Back to school night 9/20
- Homecoming 10/20
  - Pep Rally and Spring Break before Homecoming
- Committees which have met:
  - Block Scheduling
  - Healthy Teen Meetings
  - SEED Committee is actively working
  - Former board member Mr. John Schafer is heading one of the committees.

## **Curriculum**

Mrs. Murphy reported they met and discussed:

- Flex program for language at Frelinghuysen
- Art 3 Honors Curriculum
- Spanish Concepts 1 Curriculum Phase 1 (draft)
- Web Design Course Proposal
- Flash Animation Course Proposal
- Italian 1 Curriculum Phase 1 (draft)
- New Textbook/Software Adoption Form (draft)
- QSAC
- English 1A, 11A, 111A and 1VA Curriculum Phase 1
- District Testing
- 7<sup>th</sup> grade math

## **Frelinghuysen Seed**

Mrs. Rhines reported on Visionary Planning Board (VPB)

- They met will continue to meet
- Pleased with opening of school

## **Policy**

Dr. Rieck reported they met and discussed Policy #1330.1 and the Policies in the 7000 series. They will be on for approval at the next board meeting.

## **TESTING**

Dr. Camp spoke regarding the testing scores (Copies attached)

- She reviewed the summary tables and explained what is being done to improve scores primarily at Morristown High School.

- A new after school tutoring program in LAL and math for students in danger of failing is being implemented.

- Based on their grades from last year students will be invited to join the tutoring program.

- Teachers will use PLC time to address issues such as instructional consistency and common assessments.

- HSPA test performance should improve based on these strategies.

## **Morris Plains**

Ms. Kaag reported:

- They have three new teachers this year

- Gifted & Talented Teacher

- Spanish Teacher

- Grade 2 Teacher

- The students in grades 6,7,8 will participate in the 9/11 ceremonies to be held at the 9/11 memorial on Hanover Avenue.

- Thanked Dr. Ficarra for allowing the Morris Plains Teacher take advantage of the courses offered at the Academy.

## **NEW BUSINESS**

The board

- Briefly discussed the Strauss Esmay presentation

- Asked for recommendations from the administration.

- Questioned how policies would impact QSAC

**MINUTES**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve executive minutes from the regular business meeting of:  
**August 20, 2007**

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve minutes from the regular business meeting of:  
**August 20, 2007**

**MINUTES (Motions #1-2)**

Moved by Mrs. Fornaro, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Ms. McNeil Mrs. Murphy,  
Mrs. Rhines, Dr. Rieck  
NOES None  
ABSTAIN: Mrs. Kaag, Ms. Pollak  
ABSENT Mrs. Bangiola

**POLICY**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve for first reading revisions to Policy # 6142.10 and the policies in the 3000 as follows:

Morris School District Technology Policy & Technology Code of Ethics 6142.10

**SERIES 3000**

Concepts & Roles in Business & NonInstructional Operations; Goals & Objectives	3000/3010
Budget Planning, Preparation & Adoption	3100
Official Adoption By Voters: Appeals	3150
Transfer of Funds Between Line Items/Amendments/Purchases Not Budgeted	3160
Income	3200
Local Funds	3210
State Funds: Federal Funds	3220/3230
Income From Fees, Fines, Charges	3250
Sale & Disposal of Books, Equipment & Supplies; Sale, Licensing & Rental of Property	3260/3270
Gifts, Grants & Bequests	3280
Funds Management/Investing	3290
Depository	3293
Signatures/Facsimiles	3293.1
Purchasing Procedures	3320
Purchasing Bidding/Purchase Orders	3320.1
Soliciting Bids & Quotations	3320.2
Payment for Goods & Services	3326
Relations with Vendors	3327

Accounts	3400
Inventories	3440
Money In School Buildings	3450
Petty Cash Funds	3451
School Activity Funds	3453
Energy	3500.1
Operation & Maintenance of Plant	3510
Equipment	3514
Smoking Prohibition	3515
Smoking on School Premises	3515.1
Pupils/Employees	
Enforcement of Policy Related to Smoking	3515.2
Safety	3516
Safety & Hazardous Materials	3516.1
Security	3517
Insurance Management	3530
Employee/Officer Bonds	3533
A Model Integrated Pest Management Policy for New Jersey Schools	3510.1
Transportation Routes & Services	3541.1
Nonschool Use of District Vehicles	3541.3
Privately Owned Vehicles (revised)	3541.31
District Owned Vehicles (revised)	3541.32
Transportation Safety	3541.33
Food Service	3542
Nutrition (revised)	3542.1
Free Or Reduced Price Lunches/Milk	3542.31
Purchasing (Food)	3542.44
Data Processing	3543.1
Tax Shelter Annuities	3543.3
District Records & Reports	3570
Financial Reports: Treasurer's Reports: Budget & Expense Reports	3571/3571.1/3571.2
Annual Financial Statement	3571.3
Audit	3571.4
Evaluation of Business & Noninstructional Operations	3600

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve for second reading revisions to the following policies:

Distribution of Materials by Pupils & Staff	1140
Use of School Facilities	1330
Local Units	1410
Absences & Excuses	5113
Suspension & Expulsion	5114
Administration of Medicine	5141.21
Safety, Personal and Possessions	5142

Policies in the 2000,

Concepts and Roles in Administration: Goals and Objectives	2000/2010
Administrative and Staff Organization Charts: Line of Responsibility	2100/2120/2121
Administrative Staff	2130/2130.1/2130.2
Administrative Leeway in Absence of Board Policy	2210
Nondiscrimination/Affirmative Action	2224
Research, Evaluation and Planning	2240
• Action Planning for Thorough and Efficient Certification	2255
Evaluation of Administrative Effectiveness	2400
• Evaluation of Educational Administration	2400.1

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve rescinding:

Policy #1111.1 – Release of Public Information/Right to Know.

**POLICY (Motions #1-3)**

Moved by Mrs. Fornaro, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Ms. McNeil Mrs. Murphy, Ms. Pollak, Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola

**POLICY**

Motion #4 that upon the recommendation of the Superintendent, the Board of Education in accordance with policy #3541.32 District Owned Vehicles that for the 2007-2008 school year we allow the pit crew to drive our district owned vehicles for the purpose of moving musical equipment and instruments to various events our student perform at.

**POLICY (Motion #4)**

Moved by Mrs. Murphy, seconded by Mrs. Fornaro

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Ms. McNeil Mrs. Murphy, Ms. Pollak, Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola

**EDUCATIONAL MATTERS**

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/Course/Committee: Grades 6-12 ELL Teachers  
Description: To coordinate grades 6-12 ELL curriculum maps.  
Dates: September 15, 2007 – June 30, 2008  
Participating Staff: 4 ELL teachers for up to 20 hours each  
Local or Specific Grant: NCLB Title III  
Rate of Payment: 1/140 monthly as per contract

**EXPLANATION:**

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/Course/Committee: Grades 3-5 World Language Curriculum Research  
Description: To develop curriculum and articulate in the content (grades 3-5) World Language.  
Dates: October 2007 – June 2008  
Participating Staff: 2 World Language teachers for up to 20 hours each  
Local or Specific Grant: Local Funds  
Rate of Payment: 1/140 monthly as per contract

**EXPLANATION:**

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/Course/Committee: Science Academy Core Team  
Description: To develop, finalize, and conduct Science Academy group interviews for eighth grade applicants.  
Dates: September 11, 2007 – December 2007  
Participating Staff: Science Academy teachers for up to 11 hours each  
Local or Specific Grant: Pfizer Grant  
Rate of Payment: 1/140 monthly as per contract

**EXPLANATION:**

Science Academy teachers will work collaboratively to refine and update the interview process and will have all Science Academy teachers participating in the student interviews.

Motion #4 on the recommendation of the Superintendent, the Board of Education approve the following new curricula for the Morris School District for the 2007-2008 school year:

- Art 3 Honors
- Foreign Language Exposure (FLEX)

**EXPLANATION:**

The curricula were reviewed by the Curriculum Council and Board Curriculum Committee. Both were approved and recommended for Board approval.

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/Course/Committee: PLC Advisory Coalition  
Description: To refine PLC work  
Dates: September 2007 – June 2008  
Participating Staff: MHS teachers for up to 30 hours each  
Local or Specific Grant: NCLB Title II  
Rate of Payment: 1/140 monthly as per contract

**EXPLANATION:**

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year.

Program/Course/Committee: Block Scheduling Advisory Committee  
Description: To refine Block Scheduling work  
Dates: September 2007 – June 2008  
Participating Staff: MHS teachers for up to 35 hours each  
Local or Specific Grant: NCLB Title II  
Rate of Payment: 1/140 monthly as per contract

**EXPLANATION:**

Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

**EDUCATIONAL MATTERS (Motions #1-6)**

Moved by Mrs. Fornaro, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Ms. McNeil Mrs. Murphy, Ms. Pollak, Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola

**PUPIL SERVICES**

**OUT OF DISTRICT/HOME INSTRUCTION ROSTER**

Motion #1 On the recommendation of the Superintendent, that the Board of Education approve placements and instructional services for students with disabilities, including those on Home Instruction and those attending schools for which tuition is charged, during the 2007-2008 school year, as noted in the detailed listing maintained on file in the Board Secretary's office.

**APPROVAL OF IDEA GRANT APPLICATION FOR 2007-2008**

Motion #2: On the recommendation of the Superintendent, the Board of Education approve the following Individuals with Disabilities Education Improvement Act of 2004 (IDEA-04) Part B grant application, to support funding that will be expended for appropriate purposes between September 1, 2007 and August 31, 2008.

	Entire Grant	Proportionate Share for Nonpublic Students
Preschool Grant:	\$ 51,369.00	\$ 0.00
Basic Grant:	\$1,335,751.00	\$ 70,163.00

**EXPLANATION:**

The district will expend funds for special education tuition, related services, supplies and salaries. Fifteen percent of the grant must be expended for services to students who are struggling economically, as a means of preventing the disproportionate classification of minority students. A proportionate amount of the federal IDEA-04 funding provided for special education is set aside and reserved for students with disabilities who are parentally placed in nonpublic schools. Nonpublic schools have been consulted to determine needs and this money will be expended, on a first come, first served basis, for extra instruction, related services, and supplies.

**PUPIL SERVICES (Motions #1-2)**

Moved by Mrs. Fornaro, seconded by Dr. Gallerstein

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Ms. McNeil Mrs. Murphy, Ms. Pollak, Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola

**HUMAN RESOURCES**

***ESTABLISH POSITION 2007-2008***

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education establish the following position for the 2007-2008 school year:

- 1.0 – ELL Teacher, WD

***RESIGNATION/TERMINATION 2007-2008***

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation and/or termination of the following staff according to the effective date and reason shown:

Alvarado, Theresa Tchr Asst, WD	September 1, 2007 Resigned
Arias, Michael Grade 5, SX	September 22, 2007 Resigned
Garcia-Cunha, Kim Guidance Counselor, MHS	October 19, 2007 Resigned
Hotto, Amy Music, FMS	October 29, 2007 Resigned
Thomas, Johnny L. Tchr Asst, FMS	September 1, 2007 Resigned
Walter, Seth ABS, PS	September 1, 2007 Resigned

***APPOINTMENTS 2007-2008***

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

Allen, Tracy ** Spec Ed, MHS	\$58,625 MA, Step 7	10/01/07-06/30/08 *	<u>In Place Of:</u> Baldassari, M. Reassigned
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**APPOINTMENTS 2007-2008**

Buchner, Stephanie ** ABS, PS	\$32,812 .75 BA, Step 1	09/01/07-06/30/08	Salazar, J. Reassigned
Clancy, Kelly ** Spec Ed, TJ	\$52,787 MA, Step 4	09/01/07-06/30/08*	Giasi, D. Resigned
De Los Santos, Lissette Elementary Bilingual, AV	\$43,749 BA, Step 1	09/01/07-06/30/08	Gerardino, M. Resigned
DiNizo, Antoinette Accounting Clerk, CO	\$37,799 Cl. IV-12 mos, Step 7	08/20/07-06/30/08	Finley, E. Resigned
Lake, Kimberly Grade 3, AH	\$52,787 MA, Step 4	09/01/07-06/30/08	Hoffman, A. Retired
Ruiz, Ivan ** Mathematics, MHS	\$45,695 BA, Step 2	09/01/07-06/30/08	Gordon, J. Retired
Szamreta, Sarah ** ELL, WD	\$56,679 MA, Step 6	09/01/07-06/30/08	Established Agenda: 9/10/07

\* Revised starting date.

\*\* Pending completion of paperwork.

**RESCIND APPOINTMENT 2007-2008**

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education rescind the appointment of Deborah Kent to the position of Lunchroom/Playground Aide assigned to HC. Ms. Kent requires a position with more hours (Agenda: 7/30/07, Motion #4).

**REAPPOINTMENT OF NON-CERTIFICATED STAFF 2007-2008**

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve the reappointment of the following non-certificated staff members for the 2007-2008 school year:

	<u>Position/Assignment</u>	<u>In Place Of</u>
Newman, Lynda \$19,804 (Column B, Step 2)	Teacher Assistant, FMS	Thomas, J. Resigned
Perruso, Lisa \$20,204 (Column B, Step 4)	Teacher Assistant, AH	Tonini, M. Reassigned
Thomas, Betty \$21,584 (Column B, Step 7)	Teacher Assistant, WD	Alvarado, T. Resigned

***CHANGES OF ASSIGNMENT AND/OR SALARY 2007-2008***

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the 2007-2008 change of assignment and/or salary for the following staff:

<u>New Assignment</u>	<u>Former Assignment</u>	<u>In Place Of:</u>
Brennan, Teresa .8 Preschool Outreach Teacher/.2 LDT-C	Preschool Outreach Tchr, PS 09/01/07-06/30/08	Graham, J. Reassigned (.2)
Chiariello, Cynthia .8 Social Worker, PS \$50,014 (.8 MA, Step 9)	.5 Social Worker, PS 09/01/07-06/30/08	Graham, J. Reassigned (.3)
Ginsberg, Laurel Teacher Assistant, NP	WD 09/01/07-06/30/08	Alvarado, T. Reassigned
Joya, Dolores Custodian, MHS	FMS 09/04/07-06/30/08	Established Agenda: 06/04/07
Lascari, Frances Grade 2, WD	Kindergarten, WD 09/01/07-06/30/08	Xenitelis, C. Reassigned
Xenitelis, C. Kindergarten, WD	Grade 2, WD 09/01/07-06/30/08	Lascari, F. Reassigned

***LEAVES OF ABSENCE 2007-2008***

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Bedell, Christine ABS, PS	10/08/07-11/28/07 Maternity * 11/29/07-01/02/08 FMLA **
Cahill, Marcy PAR, HC	12/06/07-01/30/08 Maternity * 01/31/08-04/30/08 FMLA ** 05/01/08-06/30/08 Childrearing **
Galdi, Adelina World Language, MHS	01/15/08-03/10/08 Maternity * 03/11/08-06/09/08 FMLA ** 06/10/08-06/30/08 Childrearing **
Heinsohn, Heidi Behavior Specialist, LLC	09/04/07-09/24/07 Maternity * 09/25/07-11/18/07 FMLA ** Revised dates

***LEAVES OF ABSENCE 2007-2008***

- \* Accumulated sick leave may be used up to a period of eight weeks (four weeks before and four weeks after the birth of the baby).
- \*\* Without pay.

***SUBSTITUTES 2007-2008***

Motion #8 that, upon the recommendation of the Superintendent, the Board of Education approve that the following names be added to the list of substitutes for the 2007-2008 school year, and further that the Board of Education approve submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18A:6-4.13 et seq.:

Teacher, Non-Degreed

Harris, Kelly

Hennion, Carol

Teacher – Own Classroom – Currently ABS

Buchner, Stephanie

Related Services Long-Term

Rosendorf, Jane

Welter, Debra

***CHANGE OF LEVEL OF PROFESSIONAL PREPARATION 2007-2008***

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve a change of salary for the following certificated staff member that has successfully satisfied the requirements for a change of level of professional preparation, effective the 2007-2008 school year:

Employee	School/Dept.	'06-07 Level	'07-08 Level
Mehta, Persis	MHS	MA, Step 3	MA+30, Step 4

***EXTRA SERVICES 2007-2008***

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to Claudine Priola, for up to 3 hours, to compile a report on services provided in after school support for students who were in danger of failing core classes:

**EXPLANATION:** Tutoring was identified as an Early Intervening Service under IDEA and was provided to students in April, May and June 2007. In future iterations of this program, development of the summative report will be included among the coordinator's duties in the original approval. Upon submission of an approved time sheet, she will be compensated at the rate of 1/140<sup>th</sup> of monthly salary from local funds.

***VOLUNTEERS 2007-2008***

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following volunteers as listed for the 2007-2008 school year:

MHS Athletics  
Gutierrez, Lauren  
Martinez, Judith  
Sonneborn, Frances

***REVISED SALARIES FOR BUS DRIVERS & BUS AIDES 2007-2008***

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the following revised salaries for bus drivers and bus aides for the 2007-2008 school year:

<b>TRANSPORTATION</b>	<b># Hours Daily</b>	<b>07-08 Hourly Wage</b>	<b>07-08 Base Salary</b>	<b>Longevity</b>	<b>07-08 Total Salary</b>
<b>Bus Drivers</b>					
Clark, George	5.25	\$25.62	\$24,211	\$263	\$24,474
Darby, Hazel	5	\$25.00	\$22,500		\$22,500
Fortier, Mary Heather	5.25	\$29.05	\$27,452	\$648	\$28,100
Geary, F. Leo	5	\$24.61	\$22,149		\$22,149
Haith, Silas	5	\$23.65	\$21,285		\$21,285
Harris, Carolyn	6.5	\$29.05	\$33,989	\$700	\$34,689
Irving, Margo	5.5	\$29.05	\$28,760	\$648	\$29,408
Jackson, Keith	5	\$20.84	\$18,756		\$18,756
Lee, Shirley	5	\$25.62	\$23,058	\$263	\$23,321
Martin, Robert	5.25	\$25.99	\$24,561	\$263	\$24,824
McKay, Betty	7.5	\$30.15	\$40,703	\$925	\$41,628
McKay, Eugene	4.75	\$27.92	\$23,872	\$263	\$24,135
Meraz, Jacqueline	5.25	\$29.05	\$27,452	\$648	\$28,100
Oakley, Kathleen	5.25	\$29.05	\$27,452	\$648	\$28,100
Rodriguez, Rafael	5	\$29.05	\$26,145	\$648	\$26,793
Sandelli, Barbara	5	\$29.05	\$26,145	\$648	\$26,793
Smith, Charles	5	\$22.72	\$20,448		\$20,448
Toro, Rosemary	5	\$26.52	\$23,868	\$263	\$24,131
Waddilove, John	5.25	\$29.05	\$27,452	\$263	\$27,715
Wah, Daniel	5	\$29.05	\$26,145	\$490	\$26,635
<b>Bus Aides</b>					
Bell, Dorothy	4.5	\$14.77	\$11,964	\$263	\$12,227
Gabowsky, JoAnn	4.5	\$22.14	\$17,933	\$648	\$18,581
Hubbard, Romona	4.5	\$14.77	\$11,964		\$11,964
Irving, Samuel	6	\$15.37	\$16,600	\$263	\$16,863

***ASIAN HISTORY COURSE 2007-2008***

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the following teacher for curriculum mapping for 2007-2008:

Program: Asian History Course @ MHS  
Description: Asian History Phase I curriculum  
Dates: October 2007 – June 2008  
Participating Staff: 1 teacher for a total of 20 hours  
Funding Source: Local funds  
Rate: \$50/hour  
Asian History Course Teacher:  
Emma, David

**EXPLANATION:** Curriculum development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

***GRADES 6-12 ELL CURRICULUM MAPPING 2007-2008***

Motion #14 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee: Grades 6-12 ELL Teachers  
Description: To coordinate grades 6-12 ELL curriculum maps.  
Dates: September 15, 2007 – June 30, 2008  
Participating Staff: 4 ELL teachers for up to 20 hours each  
Funding Source: NCLB Title III  
Rate of Payment: 1/140<sup>th</sup> monthly salary  
Grades 6-12 ELL Teachers:  
Cabezas, Patricia  
English, Tamar  
Kern, Tina  
Roby, Lara

**EXPLANATION:** Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

***GRADES K-5 WORLD LANGUAGE CURRICULUM RESEARCH 2007-2008***

Motion #15 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee: Grades K-5 World Language Curriculum Research  
Description: To develop curriculum and articulate in the content (Grades K-5) World Language  
Dates: October 2007 – June 2008  
Participating Staff: World Language teachers for up to 20 hours each  
Funding Source: Local  
Rate of Payment: 1/140<sup>th</sup> monthly salary  
Grades K-5 World Language Curriculum Research Teachers:  
Palumbo, Jo Ann Velez-Manning, Vilma  
Reis, Lucilia

**EXPLANATION:** Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

***FAMILY LITERACY NIGHT 2007-2008***

Motion #16 that, upon the recommendation of the Superintendent, and after review by the Curriculum Committee, the Board of Education approve the following additional teacher (**in bold**) for the family literacy/parent education workshop:

Program: Family Literacy/Parent Education Workshop  
Description: Faculty members will present, translate, and facilitate one 2 1/2 hour family literacy workshop with a focus on literacy, mathematics, and science for summer program grades K-12 parents.  
Dates: By August 31, 2007  
Participating Staff: K-12 faculty members for up to 10 hours each  
Funding Source: NCLB Title I  
Rate: 1/140<sup>th</sup> of monthly salary

Teachers:

Cabezas, Patricia	Payne, Denise
Garafano, Diane	Restrepo, Maria
Gonzalez, Mayra	Reuther, Karen
Hitchcock, Rebecca	Rhodes, Michelle
Hoffman, Lara	Russell, Robert
Kenny, Joan	Sommer, Jeanette
Kern, Tina	<b>Spencer, Stacy</b>
Koba, Migdonia	Tulli, Nicole
Medina, Tery	Tolmie, Mary
Meza, Luz	Vargas, Marco
Monetti, Lori	Windon, D. Johanna
Ortiz, Ana	

***MHS PROFESSIONAL LEARNING COMMUNITY 2007-2008***

Motion #17 that, upon the recommendation of the Superintendent, the Board of Education approve the additional (**in bold**) MHS teachers for Professional Learning Community planning, focusing on literacy for the 2007-2008 school year:

Program/Course/Committee: MHS Professional Learning Community  
Description: Professional Learning Community at MHS  
Dates: August 2007  
Participating Staff: MHS staff members  
Hours of Research Per Committee Member: Up to 24 hours each  
Local or Specific Grant: NCLB Title II Funds  
Rate of Payment: 1/140<sup>th</sup> of monthly salary  
MHS Professional Learning Community Teachers:

Bandola, Marya	Magidson, Jill
Brown, Victoria	Morrison, Mira
Clifford, Margaret	O'Connor, Marily
Colfax, Erin	Pallis, B. Paris
Emma, David	<b>Mehta, Persis</b>
English, Tamar	Priola, Claudia
Gottsleben, Debbie	Reyes, Osvaldo
Heiden, Marcia	Spencer, Stacy
Kelly, Nicole	Wood, Kathleen
Kievning, Brian	Young, Brian
Kostrowski, Linda	

**EXPLANATION:** Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue all focused on literacy.

**EXTRA PAY APPOINTMENTS 2007-2008**

Motion #18 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following staff to the extra-pay positions shown for the 2007-2008 school year:

POSITION	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR.	TOTAL SALARY
<b>ATHLETICS – MHS</b>						
Basketball						
Head Coach – Girls	Davenport, Ronald	1	15	\$6,135		\$6,135
<b>CO-CURRICULAR – MHS</b>						
Music-Marching Band						
Instrumental Brass Clinician	Schumacher, John	1	3	\$1,227		\$1,227
<b>ATHLETICS - FMS</b>						
Basketball						
Assistant Coach-Girls	Carey, Susan	1	6	\$2,454		\$2,454
Cross Country						
Assistant Coach	Carey, Susan	1	6	\$2,454		\$2,454
<b>CO-CURRICULAR - FMS</b>						
Music – Marching Band						
Color Guard Assistant	Wu, Winnie	6	4	\$1,636	2	\$2,128
6 <sup>th</sup> Gr. Student Council House Adv.	Rhodes, Michelle	3	4	\$1,636	1	\$1,882
7 <sup>th</sup> Gr. Student Council House Adv.	Darwin, Shelia	3	4	\$1,636	1	\$1,882
<b>Staff Assistants</b>						
K-12 Health	Lenat, Marilyn					\$5,225

**EXTRA PAY REVISIONS 2007-2008**

Motion #19 that, upon the recommendation of the Superintendent, the Board of Education approve the revisions to the following extra-pay positions for the 2007-2008 school year:

CO-CURRICULAR - MHS	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR.	TOTAL SALARY
<b>Class Advisors</b>						
Senior Advisor (2008)	Majorossy, Stephanie	4	8	\$3,272	1	\$3,642
Junior Co-Advisor (2009)	Gibson, Sandra	3	3.5	\$1,432	1	\$1,555
Junior Co-Advisor (2009)	Gelegonya, Donna	3	3.5	\$1,432	1	\$1,555

**COMMUNITY SCHOOL 2007-2008**

Motion #20 that, upon the recommendation of the Superintendent, the Board of Education approve the following Sunrise/Sunset staff:

Cotten, Tawanna	Aide	\$13.00/hr
Hilmy, Nargis	Substitute Aide	\$13.00/hr

**EXPLANATION:** Salary to be paid from collected tuitions.

**NEW TEACHER ORIENTATION/INSERVICE TRAINING 2007-2008**

Motion #21 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to the following teachers for the orientation/service training which took place on August 20 – 24, 2007:

Allen, Tracy	Isolda, Marie
Andre, Tara	Kelly, Donna
Arias, Michael	Kilkenny, Ramona
Baxter, Jennifer	Kinder, Kimberly
Belmonte, Lauren	Koeneke, Conrad
Borges, Janessa	Lake, Kim
Carey, Susan	LaVigna, A. Francesca
Clancy, Kelly	Maloney, Kristy
De Los Santos, Lissette	Marullo, Brad
Deardorff, Jill	Moschella, Angela
Del Guercio, Dean	Palumbo, Jo Ann
DiBenedetto, Marcella	Piascik, Anne
Engelfried, Debora	Pisello, Daniel
Esposito, Elizabeth	Ruiz, Ivan
Femia, Charles	Reis, Patricia
Flynn, Ashley	Salazar, Jennifer
Guerriero, Bernadette	Schleifstein, Robert
Helwig, Lauren	Schorr, Barbara
Hitchner, Kenneth	Vagnini, Brian
Hotto, Amy	Warchol, Kathryn

**EXPLANATION:** Upon submission of approved timesheets, they will be compensated at a rate of \$25 per hour per contract language.

**JOB DESCRIPTION: STUDENT SUPPORT COORDINATOR 2007-2008**

Motion #22 that, upon the recommendation of the Superintendent and after review by the Human Resources Committee, the Board of Education approve the following job description for the position of Student Support Coordinator:

MORRIS SCHOOL DISTRICT  
Job Description

- Title: Student Support Coordinator
- Reports To: Director of Pupil Services
- Qualifications: NJ Certification as a School Social Worker, School Psychologist, or school Counselor  
Training in Adolescent Development  
Experience working with Adolescents, both with and without disabilities  
Effective communication skills, both written and interpersonal  
Strong computer skills  
Strong organizational skills
- Scope Of Position: To provide support to students who are experiencing academic and/or behavioral difficulty within Morristown High School, in order to avoid the need for classification and/or placement in a more restrictive setting, by teaching students the skills they need to self-advocate successfully, make good choices, and utilize the services and supports available to them in the school and community, thereby increasing their independence and effectiveness as students.
- Responsibilities:
- Liaise with school administrators, Deans of Students, Guidance Counselors, General and Special Education Teachers, CST members, the Transition Coordinator, and Director of Pupil Services in reference to individual students
  - Provide services as indicated at the request of the
    - Intervention & Referral Services Team (to academically or behaviorally struggling students)
    - Core Team (to students struggling with substance issues)
    - Individual Educational Program Team (to students with disabilities)
  - Participate in the development and operation of an alternative program within the high school that will allow students who have been unsuccessful in managing themselves academically or behaviorally to regain their equilibrium in order to reengage with the curriculum and move forward appropriately
  - Provide support to individual students in individual and small-group meetings focused on personal development, self-advocacy, positive choice-making, and setting of priorities
  - Provide support and assistance to teachers in the areas of behavior management and relationship development
  - Provide oversight to outside providers of counseling services, in order to ensure efficient and effective provision of services
  - Maintain contact with community resources for student support, and refer students as needed

Job Description: Student Support Coordinator – continued

- Communicate with parents in regard to individual students
- Provide parent education opportunities related to student development
- Perform other related duties as required by supervisor or as needed to ensure student welfare

Contract Terms  
Of Employment:

10-month position

***JOB DESCRIPTION: EDUCATIONAL COMPUTER SPECIALIST – MHS 2007-2008***

Motion #23 that, upon the recommendation of the Superintendent and after review by the Human Resources Committee, the Board of Education approve the following job description for the position of Educational Computer Specialist - MHS:

MORRIS SCHOOL DISTRICT

Job Description

Title: Educational Computer Specialist - MHS

Qualifications: Evidence of strong organizational, interpersonal, technical and planning skills  
Ability to integrate computers into all aspects of the teaching/learning process  
Capable of keeping abreast of the rapidly changing and merging computer related technologies  
Knowledge of Mac/PC hardware and software  
Strong computer troubleshooting skills  
Must be HQT

Reports To: MHS Principal

Responsibilities:

- Assist with the development and updating of District and/or school website
- Maintain computer workstations and back-up file servers
- Maintain network connections
- Coordinate scheduled use of computer labs
- Establish and maintain student work folders and files for data retrieval
- Assist staff and departments with computer oriented class activities
- Assist students and staff with use of multimedia equipment
- Coordinate building computer supplies
- Consult with teachers and administration about hardware, software, and integrating technology into the curriculum
- Design and maintain computer room logs, acceptable use policy forms, maintain network performance and computer security, and reports on lab usage and equipment dependability as requested
- Become involved in District-wide technology initiatives
- Perform other duties as may be assigned by the school principal(s)

Contract Terms

Of Employment: 12-month position

**SUMMER 2007 EMPLOYMENT**

Motion #24 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following and payment upon submission of approved time sheets for the staff and students who will be involved with the 2007 summer curriculum programs/projects/employments as listed on the following pages, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18:39-17 et seq.; 18A:6-4.13 at seq.:

**Program: Summer Support Program Grades 3-5 - #R-7**

**Description:** Provide supplemental instruction in language arts literacy and mathematics for at risk students in grades 3-5.

**Dates:** July 2 – July 27, 2007 (July 4 Schools Closed)

**Positions:** Coordinator, Teachers, Aides, Secretary, Computer Aide and Nurse

**Coordinator:** Frazzano, Cristina – Stipend \$6,500 (4-week program)

**Staff – hourly rate shown:**

Back, Hae In \$34  
Bruno, Kimberly \$34  
Castano, Kathleen \$34  
Cole, Jeanine \$34  
Forman, Annemarie \$34  
Gacki, Irene \$34  
Garafano, Diane \$34  
Green, Devan \$34 - Delete  
Hoffmann, Lara \$34  
Kelly, Christine \$34

Macchia, Michelle \$34  
Monetti, Lori \$34  
Rhodes, Michelle \$34  
Rochacewicz, Jill \$34 - Delete  
Rooney, Kevin \$34  
Russell, Kate \$34  
Russell, Robert \$39  
Sparano, Ninetta \$39  
Ward, Sarah \$34

**Substitute Teachers - \$34/hour:**

Anderson, Charlene  
Briscoe, Shelia  
Capote, Alice

Jones, Nathaniel  
Hamfeldt, Tomasina  
Opresnick, Patricia

**Nurse – hourly rate shown:**

Landers, Laurie \$34

**Substitute Nurse - \$34/hour:**

Dodge, Melissa  
Goss, Margaret

Schneider, Kathryn

**Secretary - \$11/hour:**

Sparano, Margaret

**Computer Assistant - \$11/hour:**

Sparano, Margaret

**Teacher Assts – \$11/hour:**

Bedell, Linda  
Bender, Deborah

Cotton, Tawanna  
Terhune, Wendy

**Substitute Teacher Assts - \$11/hour:**

Keown, Mary  
Koba, Migdonia

Sluk, Maureen

**Funding:** District and NCLB

***SCIENCE ACADEMY CORE TEAM 2007-2008***

Motion #25 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee: Science Academy Core Team  
Description: To develop, finalize, and conducting Science Academy group interviews for eighth grade applicants.  
Dates: September 11, 2007 – December 2007  
Participating Staff: Science Academy teachers for up to 11 hours each  
Funding Source: Pfizer Grant  
Rate of Payment: 1/140<sup>th</sup> monthly salary  
Science Academy Core Team:  
Bandola, Marya Colfax, Erin  
Dunbar, Helen Madden, John  
Kiernan, Brian Magidson, Jill

**EXPLANATION:** Science Academy teachers will work collaboratively to refine and update the interview process and will have all Science Academy teachers participating in the student interviews.

***MHS PLC ADVISORY COALITION 2007-2008***

Motion #26 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee: PLC Advisory Coalition  
Description: To refine PLC work  
Dates: September 2007 – June 2008  
Participating Staff: MHS teachers for up to 30 hours each  
Funding Source: NCLB Title II  
Rate of Payment: 1/140<sup>th</sup> monthly salary  
PLC Advisory Coalition:  
Bandola, Marya Kostrowski, Linda  
Brown, Violet Magidson, Jill  
Clifford, Margaret Mehta, Persis  
Colfax, Erin Morrison, Mira  
Davis, Norma O'Connor, Marily  
Emma, David Pallis, B. Paris  
English, Tamar Priola, Claudine  
Gelegonya, Donna Reyes, Osvaldo  
Gottsleben, Debra Spencer, Stacy  
Heiden, Marcia Wood, Kathleen  
Kelly, Nicole Young, Brian  
Kievning, Brian

**EXPLANATION:** Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

***MHS BLOCK SCHEDULING ADVISORY COALITION 2007-2008***

Motion #27 that, upon the recommendation of the Superintendent, the Board of Education approve the following teachers for program development initiative(s) for the 2007-2008 school year:

Program/Course/Committee:	Block Scheduling Advisory Committee
Description:	To refine Block Scheduling work
Dates:	September 2007 – June 2008
Participating Staff:	MHS teachers for up to 35 hours each
Funding Source:	NCLB Title II
Rate of Payment:	1/140 <sup>th</sup> monthly salary

Block Scheduling Advisory Committee:

Boothby, James	Kenny, Christopher
Browner, Lindsay	Kostrowski, Linda
Canzano, Lawrence	Mehta, Persis
Capik, Maria	McNally, Barbara
Clifford, Margaret	Mistretta, Sharon
Davis, Norma	Morrison, Mira
DeMartino, Dawn	Nowetner, Rachel
Delimon, Julie	O'Connor, Marily
DiGioacchino, Gregory	Omar, Ahlam
Emma, David	Pryor, Sara
English, Tamar	Pallis, B. Paris
Franko, Kelvin	Reyes, Osvaldo
Geary, Jennifer	Sandonato, Ernest
Grabell, Rosalie	Seavy, Lynda
Hall, Kathy	Spencer, Stacy
Horton, Chester	Wood, Kathleen
Jordan, Robert	Zalis, Eric

**EXPLANATION:** Educational program development proceeds according to the District's first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building, opportunities for dialogue.

**HUMAN RESOURCES (Motions #1-27)**

Moved by Mrs. Fornaro, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Ms. McNeil Mrs. Murphy, Ms. Pollak, Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola

**BUSINESS MATTERS**

**FINANCIAL REPORTS**

**HELD PURCHASE ORDER CHECKS**

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve checks totaling \$ 6,691.68 as per the attached for expenses incurred as per policy #3320.1.

**BUDGET TRANSFERS**

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve Budget Transfers for the 2006-2007 budget through June 30, 2007.

**BUDGET TRANSFERS**

Motion #3 that upon the recommendation of the Superintendent, the Board of Education approve Budget Transfers for the 2007-2008 budget through September 10, 2007.

**BILLS LIST**

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2006-2008 bills list for the period ending:

**June 30, 2007**

**BILLS LIST**

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2007-2008 bills list for the period ending:

**September 10, 2007**

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the establishment of the following checking account at the Provident Bank

Provident Bank Ebay Account  
#221272303

**1 Signature Required**

1. Business Administrator/  
Board Secretary
2. Assistant Business Admin/  
Assistant Board Secretary

**PROFESSIONAL SERVICES**

Motion #7 WHEREAS, there exists a need for professional services for **2007-2008** and funds are available for these purposes.

WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

UMDNJ	PT Services	\$85.00 per hr
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**PAYMENTS**

- Motion #8 that upon the recommendation of the Superintendent, the Board of Education approve payment #2 in the amount of \$14,725.00 to Howard C. Stroer, LLC for work done on the Fire Door Replacement at Alfred Vail School through August 1, 2007.
- Motion #9 that upon the recommendation of the Superintendent, the Board of Education approve payment #3 in the amount of \$127,631.00 to Howard C. Stroer, LLC for work done on the Fire Door Replacement at Alfred Vail School through August 31, 2007.
- Motion #10 that upon the recommendation of the Superintendent, the Board of Education approve payment #3 in the amount of \$2,520.00 to C J Vanderbeck & Son, Inc. for work done on the Feed Water Tank Replacement at Morristown High School through April 12, 2007.
- Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$162.28 to Seyffer & Koch Architectural Group for work done on the HVAC/HV Replacement at Morristown High School through August 10, 2007.
- Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$67.86 to Seyffer & Koch Architectural Group for work done on the Alfred Vail Door Replacement through August 10, 2007.
- Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$1,825.65 to Seyffer & Koch Architectural Group for work done on the Electrical Study at Frelinghuysen Middle School and Morristown High School through August 10, 2007.
- Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$1,192.15 to Seyffer & Koch Architectural Group for work done on the Morristown High School Skylight through May 15, 2007.
- Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$115.20 to Seyffer & Koch Architectural Group for work done on the Morristown High School Skylight through August 10, 2007.
- Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve a payment in the amount of \$464.29 to Seyffer & Koch Architectural Group for work done on the Alexander Hamilton Vacuum Pump & Hot Water Tank Replacement through August 10, 2007.
- Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve payment on invoice #6 in the amount of \$5,014.81 to Seyffer & Koch Architectural Group for work done on the Morristown High School Field House through March 31, 2007.

- Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve payment on invoice #7 in the amount of \$4,000.02 to Seyffer & Koch Architectural Group for work done on the Morristown High School Field House through May 15, 2007.
- Motion #19 that upon the recommendation of the Superintendent, the Board of Education approve payment on invoice #8 in the amount of \$616.05 to Seyffer & Koch Architectural Group for work done on the Morristown High School Field House through May 31, 2007.
- Motion #20 that upon the recommendation of the Superintendent, the Board of Education approve payment on invoice #9 in the amount of \$1,452.63 to Seyffer & Koch Architectural Group for work done on the Morristown High School Field House through June 30, 2007.
- Motion #21 that upon the recommendation of the Superintendent, the Board of Education approve payment on invoice #10 in the amount of \$431.32 to Seyffer & Koch Architectural Group for work done on the Morristown High School Field House through August 10, 2007.

***School Lunch Program***

- Motion #22 that upon the recommendation of the Superintendent, the Board of Education approve the following Resolution:

BE IT RESOLVED, that the Morris School District Board of Education authorizes participation of the Morris School District schools in the Federal School Lunch Program and in selected schools, the Breakfast Program and after school snack for the 2007-2008 School Year, and that the Business Administrator/Board Secretary is authorized to execute the necessary arrangements and documents.

- Motion #23 that upon the recommendation of the Superintendent, the Board of Education approve Agreement #02703385 between the State of New Jersey Department of Agriculture and the Morris School District providing for the receipt of donated food commodities as part of the support for the School Lunch Program in this school district, be approved and continued for the 2007-2008 School Year.

**EXPLANATION**

The Morris School District receives donated commodities (food items) from the Department of Agriculture. This is an important part of the School Lunch Program operation which complements the cash reimbursement for free and reduced price lunches and milk. This agreement must be renewed annually to continue receiving the commodities.

**BIDS**

**Revision to Business Matters Motion #15, August 20, 2007 Board Meeting**

Motion #24 that upon the recommendation of the Superintendent, the Board of Education approve the following revisions to Business Matters Motion #15 of the August 20, 2007 Board Meeting (**revisions in Bold**)

WHEREAS, there is a need for the purchase of state contract photocopy machines for the efficient operation of the District; and

WHEREAS, the Board authorizes the Board President and Board Secretary to make such purchases, and to enter into an appropriate financing agreement for these purchases;

NOW THEREFORE BE IT RESOLVED as follows:

1. The purchases from **Atlantic, Tomorrows Office** of copy machines in the quantities and model numbers indicated:
  - 2 Savin Model # 8035 (\$6,975 each)
  - 2 **Savin Model # 8035 with scanner (\$8,174 each)**
  - 1 Savin Model # 8045 (\$8,368 each)
  - 1 **Savin Model # 8045 with scanner (\$9,567)**
  - 1 Savin Model # 8065 (\$12,789)
  - 4 **Savin Model # 8075 with scanner (\$17,577 each)**
  - 1 **Savin Model # 8075 (\$15,630)**
  - 1 Savin Model # 8075SP (\$19,338 each)
  - 1 **Savin Model # C2525 (\$9,568)**
  - 2 **Savin Model # 4145 scanning software (\$1,336 each)**
  - 1 **Savin Model # 4051 scanning software (\$2120 each)**at a total price of **\$180,658** be and hereby are approved; and
2. The above purchases are subject to the above-referenced financing agreement and the provision of any appropriate closing documents.

**EXPLANATION**

The original order was revised to incorporate scanning software to enable paperless district communication

Motion #25 that upon the recommendation of the Superintendent the Board of Education approve the following resolution.

RESOLUTION OF THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS DETERMINING TO FINANCE CERTAIN EQUIPMENT AND VEHICLES THROUGH THE COMPETITIVE BID, RECOMMENDATION OF AWARD AND EXECUTION OF A LEASE PURCHASE AGREEMENT, APPROVING THE FORM OF CERTAIN AGREEMENTS INCLUDING A LEASE PURCHASE AGREEMENT, AUTHORIZING CERTAIN OFFICIALS OF THE BOARD TO EXECUTE SUCH AGREEMENTS AND AUTHORIZING OTHER ACTIONS NECESSARY TO ACCOMPLISH THE TRANSACTION.

**WHEREAS**, the Board of Education or the Morris School District in the County of Morris, New Jersey (the “Board” when referring to the governing body, and the “School District” when referring to the legal entity and the territorial boundaries that are governed by the Board) has determined to lease purchase finance the acquisition of equipment and vehicles, and certain other equipment and other miscellaneous costs required to enter into a Lease Purchase Agreement (“Lease, Agreement”) for an approximate amount of \$370,742.08 plus costs of issuance (collectively, the “Acquisition”); and

WHEREAS, The Board has selected The Apris Group, Ltd., to serve as financial advisor (the “Financial Advisor”) to conduct a sealed competitive bid (the “Bid”) for the Lease Purchase to finance the costs of the Acquisition; and

WHEREAS, The Apris Group, Ltd., conducted the Bid for the Lease Purchase on August 23, 2007 and has made it’s recommendation to the Board; and

WHEREAS, The Board wishes to expedite the payment of the respective vendors of the Acquisition;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE MORRIS SCHOOL DISTRICT IN THE COUNTY OF MORRIS, NEW JERSEY, AS FOLLOWS:

The Board authorizes the Board President and the Board Secretary to award the Bid for the Lease Purchase upon the written recommendation of the Financial Advisor and to enter into Lease with the successful bidder after Board Counsel has reviewed the Agreement; and

The Board hereby approves the execution of the Lease to Commerce Commercial Leasing LLC in order to finance the Acquisition and authorizes the sale of the Lease to Commerce Commercial Leasing LLC as Lessor. The Board hereby awards the financing to Commerce Commercial Leasing LLC at an interest rate of 3.79% for the five-year schedule to the lease. Should this lease not fund prior to September 23, 2007; the interest rate may be adjusted according to the following formula:

Adjusted Interest Rate = [(Current Swap Rate – Base Swap Rate) x .51] + Base Rate Where:

Base Rate = The Interest Rate bid the day of the bid opening

Current Swap Rate = Interest Rate Swaps posted from the most recently published H.15 Federal Reserve Statistical Release published one week prior to funding.

Base Swap Rate = The like term or average life U.S. Treasury Note rate from the H.15 Federal Reserve Statistical Release, most recent “week ending” figure published prior to the bid opening.

This award is to be made in accordance with the proposal form submitted by Commerce Commercial Leasing LLC to the Board Secretary as of the date of the Bid, said proposal shall be attached hereto, and kept on file with the Board Secretary; and

The Board authorizes the Board President or the Board Secretary to approve any changes or deletions to the Lease Agreement or related documents as may, in the judgment of Counsel be necessary, advisable and in the best interest of the Board; and

The Board authorizes the Board President or Board Secretary to establish an escrow account for the deposit of the lease proceeds in accordance with the Governmental Unit Deposit Protection Act (GUDPA), and to direct the deposit and investment of the lease proceeds in escrow for the term of the lease; and

The Board hereby delegates the President and the Secretary the ability to execute the lease purchase agreement and other related financing documents with Commerce Commercial Leasing LLC, serving as the Lessor and purchaser of the lease purchase agreement (the “Lessor” and “Purchaser”), and Commerce Bank, N.A. serving as Escrow Agent (Escrow Agent); and

The Lease is hereby designated as a “qualified tax-exempt obligation” for purposes of Section 265 (b) (3) (ii) of the Internal Revenue Code of 1986, as amended.

This resolution shall take effect immediately.

### ***TRAVEL & REIMBURSEMENT***

Motion #26 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment A: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as critical to the instructional needs of the school district or furthering the efficient operation of the school district; and

WHEREAS, the travel and related expenses particular to attendance at these functions are in compliance with the state travel payment guidelines established by the Department of Treasury and with guidelines established by the Federal Office of Management and Budget; be it

RESOLVED, that the board approves the travel and related expenses particular to attendance at these functions.

### **BUSINESS MATTERS (Motions #1-26)**

Moved by Mrs. Fornaro, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Ms. McNeil Mrs. Murphy, Ms. Pollak, Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola

**NEW BUSINESS BROUGHT BEFORE THE BOARD**

The board discussed:

Rescheduling the Retreat.

To be held October 29, 2007 here at Lafayette

Project Graduation Committee

Dr. Rieck sent out a questionnaire to the board.

Ms. McNeil spoke regarding:

Busing for the Collinsville section of town.

Area Churches held a Community Back to School Service

Sharp focus on parent roll

Field House Dedication to be held Saturday, September 15, 2007.

**ADJOURNMENT (8:47 P.M.)**

Moved by Ms. Pollak, seconded by Dr. Gallerstein

AYES: Mrs. Fornaro, Dr. Gallerstein, Ms. Horowitz, Mrs. Kaag, Ms. McNeil Mrs.  
Murphy, Ms. Pollak, Mrs. Rhines, Dr. Rieck

NOES None

ABSENT Mrs. Bangiola

Respectfully Submitted

Susan Young  
Business Administrator/Board Secretary