

MORRIS SCHOOL DISTRICT
Minutes of November 26, 2007
LAFAYETTE LEARNING CENTER

The regular business meeting of the Board of Education of the Morris School District, of Morris County, New Jersey was held in the Lafayette Learning Center, 31 Hazel Street, Morristown, New Jersey 07960 on **Monday evening November 26, 2007 at 6:30 p.m.**

Susan Young, the Board Secretary, called the meeting to order and made the following announcement: The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act the Board of Education of the Morris School District in the County of Morris has caused notice of this meeting to be published by having the date, time and place thereof posted. The notice was mailed to the Daily Record, the Star Ledger, and to those persons or entities requesting notification, filed with the municipal clerks of Morris Plains, Morristown and Morris Township, and posted at the Administration Center, 31 Hazel Street, Morristown, New Jersey.

At the Roll Call, the following Board Members were present: Mrs. Marie Fornaro, Dr. Peter Gallerstein, Ms. Lynn Horowitz, Mrs. Teresa Murphy, Ms. Lisa Pollak, Mrs. Ann Rhines, Mrs. Nancy Bangiola, President. Ms. Theresa Kaag, Morris Plains Representative, Ms. Sandra McNeil, and Dr. Angela Rieck, Vice-President were absent.

At 6:39 p.m. Mrs. Bangiola moved to go into closed session to discuss litigation, negotiation and student matters. Mrs. Murphy seconded the motion which carried unanimously with Ms. Kaag, Ms. McNeil and Dr. Rieck absent.

Also present were Dr. Thomas Ficarra, Superintendent; Dr. Patricia Camp, Director of Curriculum and Instruction; Mr. Andrew Williams, Director of Curriculum and Instruction; Mr. John Christian, Manager of Human Resources; and Mr. William VanTassel, Assistant Board Secretary and Mrs. Nancy Helterman, Director of Pupil Services

At 7:26 p.m. Ms. Pollak moved to go into open session. Mrs. Murphy seconded the motion which carried unanimously with Ms. Kaag, Ms. McNeil and Dr. Rieck absent. Student Representatives, Gareth Brown, Avi Jayaraman and approximately 15 members of the public, press and staff were now present.

When the Board reconvened, Mrs. Bangiola announced that the Board had been meeting in closed session for the purpose of discussing litigation, negotiation and student matters.

PLEDGE OF ALLEGIANCE

Mrs. Bangiola asked Mr. Peter Frazzano to lead the audience in the Pledge of Allegiance.

PRESENTATION

Members of the Frelinghuysen Visionary Planning Board including, Ethel Minchello, Peter Frazzano, Susan Dammeyer, Kim Richards, Carlene Henke and Diane Miller updated the Board of Education on the Frelinghuysen School of Harmony. (Presentation is attached)

PUBLIC COMMENT

No one from the public spoke this evening.

COMMITTEE REPORTS

Morristown High School

Avi and Gareth reported on:

- Powder Puff Game was postponed due to snow.
- December 7 - Health Teen Coffee House
- December 8 - Athletic Hall of Fame
- December 8 - Choir singing with the Colonial Symphony at the Community Theater

No other committees had met.

MINUTES

Motion #1 that upon the recommendation of the Superintendent, the Board of Education approve executive minutes from the regular business meeting of:

November 12, 2007

Motion #2 that upon the recommendation of the Superintendent, the Board of Education approve minutes from the regular business meeting of:

November 12, 2007

MINUTES (Motions #1-2)

Moved by Ms. Pollak, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Mrs. Murphy, Ms. Horowitz, Ms. Pollak, Mrs. Bangiola,

NOES: None

ABSTAIN: Mrs. Rhines

ABSENT: Dr. Gallerstein absent for vote, Ms. Kaag, Ms. McNeil, Dr. Rieck

EDUCATIONAL MATTERS

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the submittal of the Evening School for Foreign Born Residents FY 2007-2008 grant application to the State Department of Education in the amount of \$2,237.00.

EDUCATIONAL MATTERS (Motion #1)

Moved by Ms. Pollak, seconded by Mrs. Fornaro

AYES: Mrs. Fornaro, Dr. Gallerstein, Mrs. Murphy, Ms. Horowitz, Ms. Pollak, Mrs. Rhines, Mrs. Bangiola,

NOES: None

ABSENT: Ms. Kaag, Ms. McNeil, Dr. Rieck

HUMAN RESOURCES

RESIGNATION/TERMINATION 2007-2008

Motion #1 that, upon the recommendation of the Superintendent, the Board of Education approve the resignation and/or termination of the following staff according to the effective date and reason shown:

Liss, Thomas Asst Coach Track & Field-FMS, Extra Pay	December 8, 2007 * Resigned
Liss, Thomas Visionary Planning Board, FMS	December 8, 2007 * Resigned
Liss, Thomas Social Studies, FMS	December 8, 2007 * Resigned

* Revised dates.

APPOINTMENTS 2007-2008

Motion #2 that, upon the recommendation of the Superintendent, the Board of Education approve the appointment of the following to the position/s stated at the annual salary rates and effective date/s shown, and further that the Board of Education approve the submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a6-7.1 et seq.; 18:39-17 et seq.; 18A:6-4.13 et seq.:

			<u>In Place Of:</u>
Boyle, Colleen Spec Ed, MHS	\$45,695 BA, Step 2	01/28/08-06/30/08	Brown, V. Retired
Cheikes, Ellen Guidance Counselor, MHS	\$61,625 MA30, Step 7	11/26/07-06/30/08 *	Garcia-Cunha, K. Resigned
Geary, Fred Custodian-Floater, Bldgs & Grds	\$30,000	11/27/07-06/30/08	Iglesias, M. Reassigned
LaVigna, A. Francesca Grade 2, WD	\$43,749 BA, Step 1	09/01/07-04/17/08 *	Williams, C. Maternity
Solaro, Christie ABS, PS	\$32,812 .75 BA, Step 1	01/02/08-06/30/08	Walter, S. Resigned

* Revised dates.

CHANGE OF ASSIGNMENT AND/OR SALARY 2007-2008

Motion #3 that, upon the recommendation of the Superintendent, the Board of Education approve the 2007-2008 change of assignment and/or salary for the following staff:

<u>New Assignment</u>	<u>Former Assignment</u>		<u>In Place Of:</u>
Cataldo, Ana Food Service Worker, WD	MHS	11/15/07-06/30/08	Jimenez, M. Reassigned
Jimenez, Maria Food Service Worker, HC	WD	11/15/07-06/30/08	Employee #1526 Terminated

LEAVES OF ABSENCE 2007-2008

Motion #4 that, upon the recommendation of the Superintendent, the Board of Education approve a leave of absence to the following staff members under the conditions stated and effective dates shown:

Bedell, Christine ABS, PS	10/15/07-12/05/07 Maternity * 12/06/07-01/01/08 FMLA ** Revised dates
Roby, Lara ELL, MHS	11/16/07-12/13/07 Maternity * 12/14/07-03/13/08 FMLA ** Revised dates
Williams, Christine Grade 2, WD	09/04/07-09/07/07 Maternity * 09/08/07-11/30/07 FMLA ** 12/01/07-04/17/08 Childrearing ** Revised dates

SUBSTITUTES 2007-2008

Motion #5 that, upon the recommendation of the Superintendent, the Board of Education approve that the following names be added to the list of substitutes for the 2007-2008 school year, and further that the Board of Education approve submission to the County Superintendent applications for emergency hiring and each applicant's attestation that s/he has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18a:6-7.1 et seq., 18A:6-4.13 et seq.:

Teacher, Degreed
McKinley, Nicole
Nagel, Phillip

Teacher Assistant
Noonan, Susan (effective 11/7/07)

SUBSTITUTES 2007-2008

Teacher – Own Classroom – Currently Teacher Assistant
Newman, Lynda (effective 11/1/07)

Secretary
Bacas, Sophia

Lunchroom/Playground Aide
Noonan, Margaret (effective 10/1/07)

NEW TEACHER MENTORING REVISION 2007-2008

Motion #6 that, upon the recommendation of the Superintendent, the Board of Education approve the following additional new teachers (**in bold**) for training in portfolio construction and peer support for the 2007-2008 school year:

Program: New Teacher Mentoring
Description: The new teachers will write portfolios and will receive on-going support from their mentor
Dates: September 2007 – June 2008
Participating Staff: All new teachers for up to 10 hours each
Funding Source: Local Fund
Rate of Payment: \$25/hour

New Teachers:

Allen, Tracey
Almonte, Wilkia
Baxter, Jennifer
Belmonte, Lauren
Boyle, Colleen
Borges, Janessa
Carey, Susan
Cheikes, Ellen
Clancy, Kelly
Covington, Janet
Deardorff, Jill
DelGuercio, Dean
Engelfried, Debora
Esposito, Elizabeth
Femia, Charles
Flynn, Ashley
Guerriero, Bernadette
Helwig, Lauren
Hitchner, Kenneth
Hotto, Amy
Isolda, Maria
Kelly, Donna
Kenny, Kristina

Koeneke, Conrad
Kilkenny, Ramona
Kinder, Kimberly
Krickus, Melissa
LaVigna, A. Francesca
Leonhard, Kristen
Maloney, Kristy
Marullo, Brad
Moschella, Angela
Palumbo, Jo Ann
Piascik, Anne
Pisello, Daniel
Ryan, Sean
Salazar, Jennifer
Schleifstein, Robert
Szamreta, Sarah
Vagnini, Brian
Warchol, Kathryn

NEW TEACHER MENTORING REVISION 2007-2008

EXPLANATION: Educational program development proceeds according to the District’s first principles of program development; i.e., research-oriented inquiry, collaborative work, consensus building opportunities for dialogue. work, consensus building, opportunities for dialogue.

EXTRA SERVICES 2007-2008

Motion #7 that, upon the recommendation of the Superintendent, the Board of Education approve compensation to Jeffrey Bigas, P.E. Teacher assigned to FMS, for up to 2 hours per week from 10/14/07 through 6/30/08 to provide physical education activities before the school day.

EXPLANATION: Mr. Bigas will be assisting a student transition back to the regular PE setting following the onset of some serious medical problems. Upon submission of approved timesheets, he will be compensated at 1/140th of his monthly salary.

IDEA-04 GRANT PAYROLL 2007-2008

Motion #8 that, upon the recommendation of the Superintendent and after review of the Board Curriculum Committee, the Board of Education approve the following IDEA monies and employees for the 2007-2008 school year:

**INDIVIDUALS WITH DISABILITIES EDUCATION IMPROVEMENT ACT
GRANT PAYROLL**

ACCOUNT #	ACCOUNT NAME EXTRA SERVICES/TIMESHEETS	IDEA TOTAL
20-250-100-101-1400	Johnson, Jennifer Early Intervention Services	\$10,500

VOLUNTEERS 2007-2008

Motion #9 that, upon the recommendation of the Superintendent, the Board of Education approve the following volunteers as listed for the 2007-2008 school year:

FMS Athletics
Daly, Matthew

COMMUNITY SCHOOL 2007-2008

Motion #10 that, upon the recommendation of the Superintendent, the Board of Education approve the following Community School staff:

Ski Club

Kelly, Michael	Substitute Advisor	\$120.00/wk
Summerer, Steven	Advisor	\$720.00*
Wills, Marjorie	Advisor	\$720.00*

*\$120.00/week

Sunrise

Koban, Douglas	Sunrise Substitute	\$16.00/hr
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EXPLANATION: Salary to be paid from collected tuitions.

**MORRIS SCHOOL DISTRICT ACADEMY FOR PROFESSIONAL DEVELOPMENT
REVISION 2007-2008**

Motion #11 that, upon the recommendation of the Superintendent, the Board of Education approve the following additional instructors (**in bold**) listed below for the Morris School District Academy for Professional Development for the 2007-2008 school year:

Bliven, Kathleen	McCormack, Diane
Boothby, James	Morrison, Mira
Brink-Grant, Jamie	O'Connor, Marily
Capik, Maria	Olivier, Joanne
Clifford, Margaret	Pollock-Gilson, Wendy
Dammeyer, Susan	Reis, Patricia
Farrell, Kerri Lee	Reuther, Karen
Fierro, Sharon	Santana, Socorro
Grossman, Suzanne	Sommer, Jeanette
Kenny, Joan	Sparano, Margaret
Leslie, Jan	Toye, Crystal
Levine, Sharon	Vesceri, Chastity
Lucignani, Megan	Wallace, Dawn M.
Macchia, Michelle	Weber, Adrienne
Magidson, Jill	Weitz, Rachelle

EXPLANATION: Upon submission of an approved timesheet, presenters will be compensated at a rate of \$100 (flat fee per session) or 1/140 of their monthly salary for the duration of the presentation (the greater of the two amounts shall be given). The Board reserves the right to cancel classes due to low enrollment in which case no remuneration would be forthcoming and, therefore, that individual's appointment(s) would be automatically rescinded.

EXTRA PAY 2007-2008

Motion #12 that, upon the recommendation of the Superintendent, the Board of Education approve the appointments to the following extra-pay positions for the 2007-2008 school year:

POSITION	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR.	TOTAL SALARY
ATHLETICS - MHS						
Basketball						
Head Coach – Boys	Osborne, Ricky	11	19	\$7771	3	\$8,881
JV Coach – Boys	Pisciotta, James	2	12	\$4,908		\$4,908
Freshman Coach – Boys	Dumas, Lamont	7	12	\$4,908	2	\$5,648
JV Coach – Girls	Koban, Douglas	1	12	\$4,908		\$4,908
Freshman Coach – Girls	Charles, Kellyann	2	12	\$4,908		\$4,908
Cheerleading Coaches						
Winter – Co-Coach	Camisa, Christine	6	11	\$4,499	2	\$5,239
Fencing						
Coach	DaSilva, Paulo	5	19	\$7,771	2	\$8,511
Assistant Coach	Gringeri, John	4	12	\$4,908	1	\$5,278
Assistant Coach	Memory, James	2	12	\$4,908		\$4,908
Ice Hockey						
Coach	Stanek, David	5	17	\$6,953	2	\$7,693
Assistant Coach	Dahlquist, Carl	2	11	\$4,499		\$4,499
Indoor Track (Winter)						
Head Coach	Buccino, Paul	13	19	\$7,771	3	\$8,881
Assistant Coach	Rooney, Kevin	7	12	\$4,908	2	\$5,648
Assistant Coach	Barnicle, Katharyn	5	12	\$4,908	2	\$5,648
Strengthening Coach						
Winter	Izsa, Robert	4	11	\$4,499	1	\$4,869
Swimming						
Head Coach	Gelegonya, Donna	16	19	\$7,771	4	\$9,251
Assistant Coach	Sparano, Robert	1	12	\$4,908		\$4,908
Assistant Coach	Singler, Margaret	4	12	\$4,908	1	\$5,278
Wrestling						
Coach	Hurley, W. Terrance	19	17	\$6,953	4	\$8,433
Assistant Coach	Bodnarchuk, John	22	12	\$4,908	4	\$6,388
CO-CURRICULAR – MHS						
Forensics						
Co-Advisor	Laudadio, Cynthia	11	4	\$3,272	3	\$4,010
Co-Advisor	Kenny, Christopher	1	4	\$3,272		\$3,272

EXTRA PAY REVISION 2007-2008

Motion #13 that, upon the recommendation of the Superintendent, the Board of Education approve the revision to the following extra-pay position for the 2007-2008 school year:

POSITION	STAFF MEMBER	YRS SVC	PTS.	SALARY	INCR.	TOTAL SALARY
ATHLETICS - MHS						
Basketball						
Head Coach – Girls	Davenport, Ronald	1	19	\$7,771		\$7,771

HUMAN RESOURCES (Motions #1-13)

Moved by Ms. Pollak, seconded by Mrs. Fornaro

AYES: Mrs. Fornaro, Dr. Gallerstein, Mrs. Murphy, Ms. Horowitz, Ms. Pollak, Mrs. Rhines,
Mrs. Bangiola,

NOES: None

ABSENT: Ms. Kaag, Ms. McNeil, Dr. Rieck

BUSINESS MATTERS
FINANCIAL REPORTS

Motion #1 **Financial Reports of the Treasurer of School Monies**
that the Board of Education accepts the Board Treasurer's Report for the month of **October, 2007**, which is reconciled with the Board Secretary's Reports by Fund for that period.

Motion #2 & 3 **PULLED**

HELD PURCHASE ORDER

Motion #4 that upon the recommendation of the Superintendent, the Board of Education approve checks totaling **\$ 10,465.60** as per the attached for expenses incurred as per policy #3320.1.

BUDGET TRANSFERS

Motion #5 that upon the recommendation of the Superintendent, the Board of Education approve Budget Transfers for the 2007-2008 budgets through **November 26, 2007**.

BILLS LIST

Motion #6 that upon the recommendation of the Superintendent, the Board of Education approve the attached 2007-2008 bills list for the period ending:

COMPREHENSIVE ANNUAL FINANCIAL REPORT

Motion #7 that upon the recommendation of the Superintendent, the Board of Education approves the Comprehensive Annual Financial Report and the Auditors' Management Report on Administrative Findings and the Corrective Action Plan as submitted by the Board Secretary in conjunction with the Audit synopsis.

EXPLANATION

Although the auditor found no recommendations, the State requires us to approve a Corrective Action Plan stating that there are no recommendations.

DONATION

Motion #8 that upon the recommendation of the Superintendent, the Board of Education accept a donation of soccer goals from the Morris United Soccer Club. The goals will be used at the Thomas Jefferson School. A letter of appreciation will be sent to Morris United Soccer for their support of the students of the Morris School District.

Motion #9 that upon the recommendation of the Superintendent, the Board of Education accept a donation of \$1667.58 from the Normandy Park Home & School Association. The money is to be used toward the purchase of shelves for the bookroom at Normandy Park. A letter of appreciation will be sent to the Home & School for their support of the students at Normandy Park.

PROFESSIONAL SERVICES

Motion #10 WHEREAS, there exists a need for professional services for **2007-2008** and funds is available for these purposes.
WHEREAS, the Public School Contracts Law (Chapter 114, Laws of 1977) requires that the Resolution authorizing the award of contracts for professional services without competitive bids be publicly adopted,

NOW THEREFORE BE IT RESOLVED by the Morris School District Board of Education that the following be engaged for professional services as described and in the amount not to exceed as follows:

USA Architects	Architectural & Engineering Services for replacing the existing deteriorated vacuum return tank and feed water pumps with new equipment at Sussex Avenue School	\$9,500.
	Reimbursable expenses	\$ 750.
	State Submission	\$ 500.

CHANGE ORDER

Motion #11 that upon the recommendation of the Superintendent, the Board of Education approve a change order to Howard Storer Construction for \$377.85 for additional overtime costs.

EXPLANATION

The overtime was necessary because of delays in obtaining permits due to the time it took for the State reviews to be completed. These delays caused a compressed schedule with required extra hours and Saturday work. The actual overtime cost was \$3,377.85 but \$3,000.00 was the allowance in the contract.

PAYMENTS

Motion #12 that upon the recommendation of the Superintendent, the Board of Education approve a payment to Cubellis (Seyffer & Koch Architects) in the amount of \$526.47 for professional service work on the Morristown High School Skylight project from September 8, 2007 to September 29, 2007.

Motion #13 that upon the recommendation of the Superintendent, the Board of Education approve a payment to Cubellis (Seyffer & Koch Architects) in the amount of \$455.47 for professional service work on the Alfred Vail Fire Door Replacement project from September 8, 2007 to September 29, 2007.

Motion #14 that upon the recommendation of the Superintendent, the Board of Education approve a payment to Cubellis (Seyffer & Koch Architects) in the amount of \$720.00 for professional service work on the Alexander Hamilton Vacuum Pump & Hot Water Tank Replacement project from September 8, 2007 to September 29, 2007.

Motion #15 that upon the recommendation of the Superintendent, the Board of Education approve a FINAL payment to Howard Storer Construction Services in the amount of \$11,394.85 for work on the Alfred Vail Fire Door Replacement project.

Motion #16 that upon the recommendation of the Superintendent, the Board of Education approve a payment application #1 - FINAL to Austral Construction in the amount of \$71,575.00 for work on the Skylight Replacement at Morristown High School.

TRAVEL & REIMBURSEMENT

Motion #17 that upon the recommendation of the Superintendent, the Board of Education approve the following resolution:

WHEREAS, employees are attending conferences, conventions, staff training seminars or workshops as depicted on attachment A: and

WHEREAS, the attendance at stated functions was previously approved by the chief school administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at functions may exceed the state travel guidelines established by the Department of Treasury in NJOMB circular letter; be it

RESOLVED, that the board finds the travel and related expense and the excess expenses particular to attendance at these functions are necessary, unavoidable, justified and therefore reimbursable.

Remote Deposit Service Agreement

Motion #18 that upon the recommendation of the Superintendent, the Board of Education approve the attached Remote Deposit Agreement with the Provident Bank.

BUSINESS MATTERS (Motions #1-18)

Moved by Mrs. Fornaro, seconded by Mrs. Murphy

AYES: Mrs. Fornaro, Dr. Gallerstein, Mrs. Murphy, Ms. Horowitz, Ms. Pollak, Mrs. Rhines,
Mrs. Bangiola,

NOES: None

ABSENT: Ms. Kaag, Ms. McNeil, Dr. Rieck

**NEW BUSINESS BROUGHT BEFORE THE BOARD
RETREAT**

The board discussed the Board Retreat concerning:

Possible Date to be held (January 30 or 31)

Location (on site or off site)

Topic

ADJOURNMENT (9:13 p.m.)

Moved by Mrs. Bangiola, seconded by Ms. Pollak

AYES: Mrs. Fornaro, Dr. Gallerstein, Mrs. Murphy, Ms. Horowitz, Ms. Pollak, Mrs. Rhines,
Mrs. Bangiola,

NOES: None

ABSENT: Ms. Kaag, Ms. McNeil, Dr. Rieck

Respectfully Submitted

Susan Young
Business Administrator/Board Secretary